

**Neuadd Y Sir
Stryd Caerfyrddin
Llandeilo
Sir Caerfyrddin
SA19 6AF**

**ffon/Facs:
01558 824167**

**Technical Officer/
Swyddog Technegol:
Mr R.H. Griffiths**



**The Shire Hall
Carmarthen Street
Llandeilo
Carmarthenshire
SA19 6AF**

**Phone/Fax:
01558 824167**

**Town Clerk/ Clerc y
Dref: Ms C.A .Paterson
clerk@llandeilo.gov.uk**

⁰¹⁶⁷Minutes of an Extraordinary Meeting of Full Council at the Shire Hall on
Wednesday 24 March 2004

Present: Councillors. David Jones, Ros Bellamy, I euan Gwyn, Colin Jenkins, Sid Burge and
Ken Day arrived later.

6045: Apologies for absence: None recieved

6046:

Resolution that the press, public and officers of the council should be excluded from
this meeting to discuss confidential matters - proposed I G, seconded CJ, passed
unanimously.

6047: Payroll.

Resolution that Finance Committee explore further possibilities of putting payroll out to
an external agency - proposed I G, seconded SB, passed unanimously.

6048: Resignation of Town Clerk:

Council Discussed the Job Profile and Person Specification for the Town Clerk in detail.
Action - RB to type this up in the County Council format.

Advertising - The job advertisement to be placed in the following locations:

Y Lloffwr - Welsh only

PostDatum, Carmarthen Journal, Towy Guardian, Job Centre - English only

Council notice board and web site - both languages.

The job title to be in both languages.

Resolution that the Appointments Panel should comprise DJ, RB and CJ and be given full
powers to advertise and fill the post, including drawing up the Contract of Employment -
proposed I G, seconded SB, passed unanimously.

Action - panel to meet on Friday evening 26 March.

6049: Heritage Audit Report.

Resolution that Council congratulate Cambria on the process and the result – proposed DJ, seconded RB, passed unanimously. Meeting to be held between Mayor, Deputy and Director of Cambria during April to discuss the follow-up.

6050: Lease on Shire Hall.

IG reported on meeting Gwilym Hughes of Cambria Archaeology. Cambria wish to renew the lease for a further 10 years, but require extra office space. Various options discussed.

Council agreed that we do not wish to sell the building but are willing to allow alterations as long as Cambria pay for them. We would prefer the Magistrates' bench to be left intact. Agreed we can vacate the room and use the Civic Offices for council meetings, as this has disabled access. We would have to put the furniture such as the magistrates' chairs in storage.

Action – IG to pursue discussions with Cambria.