



**Minutes of the meeting of the Special Meeting of the Full Council held in the Shire Hall,  
Llandeilo on Wednesday 15<sup>th</sup> September 2004**

Present: *Councillors:* Cllr Mrs R Bellamy (Mayor), Cllr C. Jenkins (Deputy Mayor), Cllr Ms C Leadbeater, Cllr Ms F A Murphy, Cllr D A Jones, Cllr Mrs P Steane Price,

*Other:* Clerk

The Mayor introduced the discussion on making the council's process more efficient in view of the problems in retaining a Town Clerk and the comments of previous Town Clerk.

**6211 Apologies: County Cllr Ieuan Jones,**

**6212 Town Clerk:**

It was estimated that the present clerk is owed 4 weeks pay (3 + 1 week holiday). Pay Connect will be informed with reference to paying a back-dated pay rise.

**6213 Planning and Finance meetings:**

Council discussed abolishing both the Planning and Finance Committees, and replacing them with one Full Council meeting a month, starting at 7.00 p.m. where Finance and Planning matters will be discussed.

Individual members would be responsible for planning, finance matters, and special projects.

Standing Orders would have to be amended for these changes to be undertaken.

**6214 Technical Officer:**

No steps were to be taken to replace Huw Griffiths as Technical Officer for the time being until further discussions had taken place.

**6215 Temporary Town Clerk:**

Council appointed June Stait (if she agrees) be employed as acting Clerk and financial officer on local government salary scale 15-21 starting point 17 at ~£7.74 per hour for an average of 15 hours per week.

**6216 Advertisement for Town Clerk:**

An advertisement would be placed in Y Lloffwr, Post Datum, website and notice board for the Town Clerk's position. The hours that a clerk should be required to work in the office are at the Mayor's discretion.

**6217 Portacabin:**

Huw Griffiths, Technical Officer to undertake work on Portacabin to connect water, repair lights and install a movement sensitive light outside above the door to shine down on entrance steps.

The meeting ended at 9.00 p.m.