

Neuadd Y Sir
Stryd Caefyrddin
Llandeilo
Gaerfyrddin
SA19 6AF

Phone/Fax:
01558 824413

Technical Officer/
Swyddog Technegol:
Mr R.H. Griffiths



The Shire Hall
Carmarthen Street
Llandeilo
Carmarthenshire
SA19 6AF

Phone/Fax:
01558 824413

Town Clerk/ Clerc y
Dref: Ms C.A. Paterson

Minutes of the meeting of Full Council held at the Main Dinefwr Chamber at the County Council Buildings, The Crescent, Llandeilo on Tuesday 16TH September 2003 at 7.30pm.

Present: *Councillors:* Cllr D. A. Jones (Mayor), Cllr G. Vaughan Jones (Deputy Mayor), Cllr C. Jenkins, Cllr I. Gwyn, Cllr R. Bellamy, Cllr D. Williams.

Other: Colette Paterson (Town Clerk), R. Huw Griffiths (Technical Officer), Three members of the public.

Cllr D. A. Jones welcomed the members of the public to the meeting.

5842: Apologies: Cllr. S. Burge, Cllr. K. Day, Cllr. G. Price, Cllr. R. Davies.

5843: Police Matters: The police had been unable to send a representative to the meeting.

5844: Minutes from previous meeting of Full Council, held at the Dinefwr Debating Chamber, County Council Buildings, Llandeilo.

Minutes accepted as an accurate record of the Meeting. Proposed by Cllr Bellamy, Seconded by Cllr Gwyn. All in agreement.

5845: Matters Arising:

The Heritage Audit. The Mayor and the Clerk had been in discussion with Emyr John from C. C. with regards to the audit. The Grant authority had requested quotations from three organisations to carry out the Heritage Audit. The Mayor, and the Council felt that this was a special circumstance, given the position and role of Cambria Archaeology in the town, and the fact they held a substantial part of the historic record of the Town in the SMR. They would be the most desirable, and suitable organisation to carry out the Heritage Audit.

Grant application to be accompanied by a letter outlining the reasons why The Town Council feel that Cambria Archaeology is the best and most suitable candidate to undertake the Heritage Audit. Proposed by Cllr Bellamy, seconded by Cllr D. Williams.

The original Contribution of the Town Council to the cost of the Audit had been estimated at around £800.00 (20% of a total cost of £4800.00) This cost had to be revised, as the Audit was expected to cost £5700.00 so the Town Council Contribution could be as much as £1800.00 (The grant has a maximum of £4000.00).

The Town Council accepts the match funding cost of up to £1800.00 for the Heritage Audit. Proposed by Cllr Gwyn, Seconded Cllr Jenkins.

Dog Fouling. This was proving to be a persistent problem, as a few people were not behaving responsibly and clearing up after their animals. Cllr Jenkins proposed a ban on walking dogs in Penlan Park. It was felt among the Council that there were probably some other steps to be taken first as resolved in previous minutes and that a ban would be an extreme measure that would probably just move the problem somewhere else. Cllr Williams proposed that a Town Council poster be made with a further polite request to dog owners. There would be a higher profile and a request that people identify offenders so the names could be given to the Dog officer at C. C.C.

The Council voted on the proposal to ban dogs from the park. 2 votes for and 3 votes against. Motion not carried. Clerk and Mayor to draw up a poster to be laminated. Cllr Vaughan Jones to provide translations.

The Statue:

Statue, meeting to be held to be addressed by Robert Ap Stephens and to open a public debate about an appropriate monument/statue for the town.

Notice of Motion:

Notice of motion to include the words one third **plus one**.

5846: Minutes of the Finance Committee.

The minutes of the Finance Committee were accepted as a true record of the meeting held on Wed 6th August 2003, and the recommendations therein were accepted by Full Council. Proposed by Cllr Bellamy, seconded by Cllr Vaughan Jones

Matters arising. Cllr Vaughan Jones had looked at the costs of translation and seen that the current going rate was currently around £80.00 per 1000 words and so he felt that the rate being offered was a very good one. It was agreed to follow the Finance Committee's recommendation to review after three months.

Because the obligation to provide translation was a legal requirement, the Town Clerk to approach C. C. C. and The National Assembly to attempt to find out if there is any additional funding available to support these costs. Proposed by Cllr Bellamy, seconded by Cllr Gwyn. Passed with all in favour.

5847: Minutes of the Planning and General Purposes.

The minutes of the Planning and General Purposes were accepted as a true record of the meeting held on Wed 6th August 2003, and the recommendations therein were accepted by Full Council. Proposed by Cllr Gwyn, Seconded by Cllr Jenkins

5848: Office for the Town Clerk. In spite of a small delay the office for the Town Clerk was progressing as scheduled. She expected to take occupation on the 1st October 2003. The quote from Peel Weld to create bars for over the windows and door was considered. The Council felt it may be better value to establish how much cheaper it would be to secure the windows and doors using a metal grid.

The Technical Officer to liase with Cllr Williams regarding surplus grids and the obtaining of quotes from other suppliers.

5849: The Christmas Lights. A letter from Mr Bannister had been received stating that C. C. C. had undertaken to do the Christmas Lights and would invoice accordingly had been received. Cllr Jenkins said that they had been under the impression that the lights would be taken over by C.C. C. at no extra cost. There was a need to identify how much the Town Council was going to be charged for the County Council to undertake this work on their behalf.

The Town Clerk to write a letter stating the Town Council had the sum of £4000.00 in their budget for Christmas lights, and to request a breakdown of what the County Council could do in terms of putting up the lights and improving on what we had previously done.

Cllr Vaughan Jones suggested a letter to each of the traders requesting their support for this year's lights . It was generally agreed that a more positive working relationship needed to be promoted between the Traders, the Town Council and the people putting up the lights.

Clerk and Mayor to draft a letter to be taken to the individual Traders in town with a request for their assistance with this years light's, in particular requesting they light their Christmas Trees.

It was agreed to continue with the best dressed Window Competition as last year.
Clerk to draft a letter giving details of the Competition.

5850: The Town Council Website. Cllr Bellamy had sent out a spec for the website as previously decided. Every member had received copies of all the resulting tenders. Cllr Bellamy was commended on the amount of work she had done. Cllr Bellamy had requested tenders from 10 companies and had received bids from 6 companies, a breakdown of each tender was provided. The Council looked at the individual tenders and discussed each in turn.

It was generally felt that the most impressive Tender and the one that best suited the needs of the Council was that given by Orchard Web of Manordeilo. The Council unanimously agreed to offer Orchard Web the contract to establish and run the Website for Llandeilo Fawr Town Council.

There is now a need to gather together the required information for the website. Cllr Gwyn suggested a working group be established.

The working group of Cllr Bellamy, Cllr Vaughan Jones and Cllr D. Jones would meet to identify and find the relevant information for the website.

5851: Reports. The Technical Officer had met with the contractors painting the Shire Hall and they had established the need to repair the large upper window frame. The Technical Officer suggested he meet with Gareth Peters and contract him to do the work.

The Council agreed to pay up to £500.00 for the repair of the window so that the paintwork on the Shire Hall can be completed. Proposed by Cllr Jenkins, seconded by Cllr Gwyn, passed with all in favour.

The Technical Officer was also in communication with ALS Environmental Services as regards the Asbestos Survey of the building.

2 benches had now been fitted in the agreed area, the Council still had 2 further benches.

The spec for the heritage railing was still ongoing. A style had been decided and the quotes were now being requested for like for like, from the three firms in contention.

It was agreed to site the remaining benches at the entrance to Penlan Park.

Cllr Vaughan Jones noted that a bench sited near the football field at Parc Le Conquet was broken. These benches are the responsibility of C. C. C.

The Clerk to write a letter to Mr Humphries at C. C. C. saying the bench is broken.

5852: The Fireworks display. It was still the Council's intention to hold a display on November 5th 2003. Cllrs Price, Vaughan Jones and Davies had attended a training day in Bridgend held by the Fireworks company and instructing them in safety procedures. Cllr Price had secured the venue and the next step was to order the Fireworks and ensure they were stored securely.

Clerk to contact Zurich as regards extra cover for the event.

5853: Cllr Williams had attended a meeting of the Festival Committee and suggested that the Festival was under threat due to the fall in Lottery Funding. Although they had been lucky enough to get funding this year the amount of funding on offer from the HLF was dwindling.

The need to re-evaluate the Town Council contribution to the Town's festivals was established.

5854: The Mayor's Report. The Mayor held regular meetings with the Town Clerk. The mayor was to meet with Network Rail and County Councillor I Jones to discuss the Station Road Project. The Mayor and the Town Clerk had met with Emyr John to begin the grant process for the Heritage Audit. The Mayor felt it was unfortunate that the Community Association had held its AGM in the middle of the Festival of Music and Flowers, with little notice and when people could not attend. He felt it was important that each member of Council received a copy of the Community Association Constitution as it was his belief that the said meeting was not quorate and unconstitutional. The cost of replacing the existing railing on the Crescent with heritage railing was estimated to be in the region of £25000.00 but the Council could expect to be supported by grants from the County Council and other bodies. Cllr Gwyn stated that he had ordered the usual hundred weight of daffodils for planting in the town.

5855: The Gardens at the Crescent. The sale of the Allotment by the County Council was progressing. Mr Beynon felt that as his garden had the access from the Crescent, it was worth slightly more than the Council allotment.

The Council agrees to offer Mr Beynon the Sum of £3000.00 for the purchase of his garden. Proposed by Cllr Jenkins and seconded by Cllr Vaughan Jones and passed with all in favour.

Cllr Bellamy raised the issue of the Gardens the Council was purchasing. She suggested that Mr D. Rice of the Wildlife Trust was willing to carry out an Environmental Survey of the Gardens, to establish what should stay and what should be cleared. It was also suggested the gardens in the spirit of their being a community project also form the focus of a Public Competition to design a suitable garden to be established at the site. It was further recommended that the

expertise of the Local Garden Club should be utilised and considered in any project .

5856: Correspondence. The Clerk read out a letter the Council had received from Mr J. M. B. Lewis. The letter complained of the Councils citing of picnic benches on the Crescent and said the site was used for antisocial behaviour by the youth of the town. Mr Lewis is a resident of the Crescent and said that his life had been made quite unpleasant by the activities around these benches. The mayor asked Council if there had been any other complaints about the benches. None had been received from any other resident of Crescent Road or Church Street/ Abbey Terrace. The Mayor said on the contrary he had been complimented about the benches and said many people who lived and worked in Llandeilo enjoyed taking in the view and eating their lunches at this site. The Town Council's offer to purchase the middle garden had been rejected by the landowner a nephew of Mr Lewis as he did not wish to upset his aunt.

The Council discussed the use of extra security lighting around the port cabins to deter people from loitering about the area. The use of C.C.C.T.V to identify/deal with any antisocial behaviour was also mentioned.

The Meeting Closed at 9.20p.m.