



**Minutes of the Full Council Meeting of Llandeilo Town Council
In the Shire Hall at 7.30 p.m. on Tuesday 21st September 2004**

Present: Mayor Mrs Ros Bellamy Deputy Mayor Colin Jenkins
Cllr David Jones Cllr Ms Pam Steane Price
Cllr Mrs Fran Murphy
Cllr Ieuan Gwyn Cllr Roy Davies
Cllr Paul Faulkner Technical Officer Huw Griffiths
County Councillor Ieuan Jones and Mr Hugh Towns as observers/
advisors.

Apologies: Cllrs Mrs Charlotte Leadbeater

6218/Sep/04 New Members The Mayor welcomed the new Councillors, Paul Faulkner and Roy Davies, and the new temporary clerk, June Stait. Councillors signed the declaration of acceptance.

6219/Sep/04 Previous Minutes The Minutes of Full Council Meeting 20/7/04 were signed as a true and accurate record. Proposed by Cllr D Jones, Seconded by Deputy Mayor.

6220/Sep/04 Matters arising:

6175 The bank has confirmed that 10 cheques may be issued each month without incurring bank charges.

6176 Water supply and lighting to the portacabin were urgently required. Cllrs C Jenkins proposed and Cllr I Gwyn seconded that a movement sensitive light be purchased and fitted for security and safety.

Technical Officer to purchase and fit security light.

6178 The Technical Officer confirmed that cleaning the car park sign would improve it and he would arrange this.

Technical Officer to arrange for sign to be cleaned.

6186 Teilo Saint Governor: It was agreed that Cllr C Jenkins would stay on another 4 years. Mayor Proposed, Cllr D Faulkener seconded.

6189 Fireworks: Insurance quote to be obtained. An official letter to be sent from the Town Council to the Committee asking if the event can be held on the rugby field. 7 volunteers required to take entrance money on the gate from 5.30 p.m. Friday 5th November at Cae William on the roadside.

Clerk to liaise with Geraint Price, and arrange insurance.

Festival of Lights: Deputy Mayor to check progress with this grant application.

Deputy Mayor to check on progress.

6221/Sep/04 Minutes of Planning Meeting 21/7/04 were signed as a true and accurate record. Proposed by Cllr D Jones, Seconded by Deputy Mayor.

6222/Sep/04 Minutes of Finance Meeting 8/9/04 were signed as a true and accurate record. Proposed by Cllr I Gwyn, seconded by Deputy Mayor.

6223/Sep/04 Matters Arising

6198 The audit report would be discussed at the end of the meeting.

6199 Due to notes drawn to the Council's attention by Internal Auditor, the Mayor proposed that payments noted in minute 6199 be approved retrospectively together with the new salary scale which was back-dated to 1st April. Seconded by Cllr F Murphy.

6200 The transfer document had been received regarding for the purchase of the allotment on Crescent Road together with bills totalling £3340.50. Cllr D Jones proposed that these bills be paid, Cllr I Gwyn seconded, and all Cllrs voted in favour. One quote has been received for clearing the undergrowth.

Clerk to find this quote.

6201 Cllr R Faulkener to attend One Voice Wales Training Day.

Clerk to book another place.

Technical Officer Huw Griffiths agreed to stay on till end October.

6224/Sep/04 Minutes of Planning Meeting 8/9/04 were signed as a true and accurate record with the addition that minute 6205 referred to application E07525. Two typing errors: minute 6206 should read Llygad Yr Haul and minute 6208 should read Footpaths and Bridleways. Proposed by Deputy Mayor, seconded by Cllr D Jones.

6225/Sep/04 Matters Arising:

6208 Technical Officer advised that a letter from the Town Council should be sent to Kevin Thomas at CCC resubmitting the programme sent to them for improvements to Footpaths and Bridleways.

Clerk to resubmit previous programme.

6209 County Cllr I Jones to check progress of Christmas Light grant.

County Cllr I Jones to check progress of Christmas lighting grant

6210 Traffic calming – clerk to check progress

Clerk to check progress of traffic calming

6226/Sep/04 Minutes of Full Special Council meeting on 15/9/04 were signed as a true and accurate record, with changes made to those in attendance, and a comment explaining why a temporary clerk had been engaged.

6227/Sep/04 Matters Arising:

6213 Planning and Finance Meetings: After some discussion, Cllr D Jones proposed that this item be brought back to the next full council meeting for discussion as an agenda item.

6228/Sep/04 **Mayors Report:** The Mayor gave a report of her activities on behalf of the Council during the past month.

6229/Sep/04 **Other Reports:**

1. Cllr I Gwyn had attended a meeting with County Councillor I Jones regarding siting the Tourist Information service elsewhere in the town. The Town Council were invited to recommend a business which would host this service. Cllr C Jenkins proposed and the Deputy Mayor seconded that the Council strongly resist this and a letter be sent explaining this view.

Clerk to write strongly objecting.

2. Cllr C Jones had attended the Menter Bro Dinefwr AGM and had received copies of the minutes and accounts. Menter Bro would take on the work of Antur Cwm Taf Tywi and the Apple programme.

The clerk to ask for a copy of their constitution.

6230/Sep/04 **Welsh Language Scheme:** All Councillors had been given a copy of the proposed scheme. The main points were:
The Council conducted their business in English; the Clerk was English speaking. The agenda and minutes, and any official notices would be in English and Welsh. Cllr R Davies to monitor that the Council adhere to the scheme, for a report in March. It was proposed by Cllr D Jones and seconded by Cllr R Davies and unanimously agreed that the scheme be adopted. Cllr D Jones thanked the Mayor for her work in preparing a Welsh Language Scheme.
*Clerk to ensure W Language letter of approval is put on notice board.
Cllr R Davies to monitor that the Council adhere to the scheme*

6231/Sep/04 **One Voice Wales:** It was noted that Minutes of the 6th September meeting had been received.

6232/Sep/04 **Integrated Health Care Estates Strategy:** an invitation to put forward a nominee to take part in this new estates strategy had been received which was noted.

6233/Sep/04 **BT Proposal to remove Call Boxes:** It was noted that BT intended to remove 127 of the 419 payphones in Carmarthenshire.

6234/Sep/04 **Flower Planter** Members of the community had written advising of their intention to place a planter of shrubs and flowers near the Church Wall. The Council would purchase and supply compost for the planter. Cllr Ms P Steane Price proposed and Cllr D Jones seconded.
Cllr Ms P Steane Price to purchase compost, and obtain assistance from other Cllrs to fill the planter.

6235/Sep/04 **South West Regional Committee:** It was noted that the next meeting would be held on Friday 22 October at 9.30 in the Memorial Hall at Pontyberem.

6236/Sep/04 Licences: The National Trust at Newton House, Dinefwr gave notice of their proposal to apply for a justices on licence on 4th October.

6237/Sep/04 Sports Personality 2004 nominations were invited. It was noted that County Cllr I Jones had passed the information on to Tre-Gib school for their nomination.

Under Standing Order 64 Members of the public were asked to leave the meeting whilst confidential matters were discussed.

Standing Order No. 6 was suspended to allow the meeting to continue.

6238/Sep/04 Shire Hall Premises: Councillors discussed the options open to them regarding Cambrian Archaeology's need for more office space. All present agreed that the building should be retained. Cllr D Jones to explore the possibilities of the Council borrowing £100,000 to build an extra internal floor, and liaise with Cambrian Archaeology regarding their needs. The Technical Officer to estimate running costs and maintenance for the next few years to assist in determining a fair rental for the building.

Cllr D Jones to explore loan possibilities and liaise with Cambrian Archaeology regarding their needs;
Technical Officer to prepare budget running costs and maintenance figures.

6239/Sep/04 Audit Report. Hugh Towns gave an overview of the Auditors comments on previous shortcomings. An action plan would be prepared for discussion in October. The Audit report was formally approved and the Council's declaration completed and signed. Hugh Towns would present his invoice for his services as Internal Auditor as soon as possible.

Hugh Towns to present his account together with an action plan for the Council.