

Minutes of the Full Council Meeting of Llandeilo Town Council
In the Council Chamber, Council Offices, Crescent Road, Llandeilo at 7.30 p.m. on Tuesday
21st December 2004

CCC = Carmarthenshire County Council

Present: Mayor Ros Bellamy Deputy Mayor Colin Jenkins
Cllr Pam Steane Price Cllr David Jones
Cllr Ieuan Gwyn Cllr Roy Davies
Cllr Paul Faulkner Cllr Charlotte Leadbeater
Cllr Richard Wallace County Councillor Ieuan Jones

Apologies: Cllr Fran Murphy, Cllr Hugh Towns, June Stait, clerk

6308/Dec/04 The Mayor welcomed to Full Council the new co-opted Councillor Richard Wallace

6309/Dec/04 Minutes of Full Council Meeting 16th November 2004 signed as a true and accurate record after the following corrections

Present Paul *Faulkner*, not *Faulkener*

6278/Nov/04 Sian *Merlys*, not Sian *Ellis*

6283/Nov/04 – Insert new sentence "*Llandeilo Fawr Town Council vigorously oppose the proposal of closing the current Tourist Information Centre and relocating this facility elsewhere*"

6286/Nov/04 – *Hugh Towns*, not *David Jones*

Proposed Mayor Ros Bellamy, seconded Cllr Pam Steane Price.

6310/Dec/04 Minutes of Finance Committee 1st December 2004 signed as a true and accurate record after the following corrections

6293/Dec/04 Receipts– now **6293a/Dec/04 Receipts**

6293/Dec/04 Section 137 Payments now **6293b/Dec/04 Section 137 Payments**

Proposed Cllr Ieuan Gwyn, seconded Cllr Pam Steane Price.

6311/Dec/04 Minutes of Planning Committee 1st December 2004 signed as a true and accurate record after the following corrections

6306/Dec/04 – amend to read "*junctions of Alan Road, Blende Road, Quay Street and Rhosmaen Street*"

Proposed Cllr Colin Jenkins, seconded Cllr David Jones.

6312/Dec/04 Business brought forward from last meetings

6298 Budget

Staffing -(members of the press were asked to leave for this part of the meeting.)

Clerk. Agreed that present 3 month contract be renewed on same basis with regard to duration, salary and hours, subject to Clerk's acceptance and presence in Town Clerk's Office during specified hours.

Technical Officer. Previous Technical Officer carried out varied duties and was paid for 4 hours per week. It was not thought necessary for a Technical Officer to attend Council meetings as a job requirement. Agreed that Cllr Hugh Towns be asked to draw up a job specification for this post, and report to the next Full Council Meeting

Proposed Mayor Ros Bellamy, seconded Cllr Colin Jenkins

Adoption of Budget as approved by Finance Committee for financial year 2005/6

Proposed Cllr Ieuan Gwyn, seconded Cllr David Jones. All in favour

6299 Precept Approval of Finance Committee recommendation that a Precept of £45,216 be requested

Proposed Cllr Ieuan Gwyn, seconded Cllr Charlotte Leadbeater. All in favour.

6302 Planning Application requiring further consideration E08596/E08597. Following site visit on 11.12.04, Councillors generally approved the application but expressed particular

concern that entrance arches, cobbled flooring and a large tree be retained in situ. Cllr Colin Jenkins to report back to Carmarthenshire County Council.

6313/Dec/04 Financial check (internal control)

As a consequence of his financial check on specified transactions, Cllr Ieuan Gwyn identified the following inaccuracies and moved that they be corrected:

- 14/5/04 Payment of £182 to One Voice Wales – no authorising minute
Seconded Cllr Colin Jenkins
- 14/4/04 Payment of £108.39 to Dewis January translation – no authorising minute
Seconded Cllr Charlotte Leadbeater
- 14/5/04 Payment of £646.25 to WW Heating – minute number should be **6052**, not **6031**
Seconded Cllr Pam Steane Price
- 11/8/04 Payment of £1050.00 to G Peters was for correct amount, not £1000.50 as minuted (**6193**) – Mayor will have to initial this correction of the minutes
Seconded Cllr Richard Wallace.
All in favour

6314/Dec/04 Bridge Street Tree Planting Scheme

Council to approve Mayor's application for 100% grant of £4,700 from CCC Community Fund to cover £3,200 already spent on land clearance, plus £1,500 quote for tree planting to be carried out when written permission of remaining landowner and written confirmation of grant is received.

Proposed Cllr David Jones, seconded Cllr Roy Davies. All in favour.

6315/Dec/04 Shire Hall Development Grant

Following a further meeting between Mayor Ros Bellamy and Gwilym Hughes of Cambria Archaeology on 13/12/04, Council now needs to apply for loan sanction and proceed with negotiations on the lease immediately. Council authorised Cllrs David Jones and Ieuan Gwyn to approach a solicitor to deal with legal aspects of the lease on behalf of the Council. Cllrs Jones and Gwyn agreed to draw up a draft tenancy agreement for consideration at Full Council Meeting in February.

6316/Dec/04 Shire Hall Repairs

Of the three quotes (CCC, KB Home Maintenance, Colin Hudson) requested for clearing leaves from gutters, roof and courtyard, one quote for £200 has been received from Colin Hudson. As the fabric of the building will continue to deteriorate until this work is done, Council resolved to accept Colin Hudson's quote at the January Planning Committee if no other quotes are received by that time.

6317/Dec/04 Marketing Reception to promote the Llandeilo Heritage Group RSTP/CT/04/314

Council has been awarded a grant of £680 for this project and needs to match fund with £120, plus £50 contribution from Cambria, total cost £850: This must be spent by end of February 2005, with a project report by 07/01/05. Council unanimously agreed to allow the Mayor to take this forward, and to authorise expenditure of the whole sum, to be claimed back at a later date.

6318/Dec/04 Traffic Issues

Cllr Colin Jenkins met onsite on 10/12/04 with representatives of Dyfed Powys police and the Welsh Assembly to discuss traffic problems on the A483 through Llandeilo. It was agreed that existing funding be used to upgrade signage, that traffic speed will be monitored in the vicinity of the Primary Schools, and that the Trunk Road Agency will compile a report on traffic usage of the Heol y Garreglas, Blende Road and Rhosmaen Street areas. The pedestrian crossing on Rhosmaen Street will not be moved, but permitted parking time on Rhosmaen Street could be reduced from 1 hour to 15 – 20 minutes, and double yellow lines installed outside the Church. A Bridge Street site meeting is planned for the New Year, and Dyfed Powys police will attend a future Council meeting to report back if required. The £40,000 bond held by CCC from the Co-op could be used for traffic calming measures on Rhosmaen Street. Councillors discussed related traffic issues including the longterm viability of parking in Llandeilo and the need for a Coach Park. The Mayor thanked Cllr Jenkins for his report.

6319/Dec/04 Allotment Garden

Cllr Pam Steane Price reported on work in progress on bramble cutting and step clearance at the former allotment on Crescent Road. CCC may offer assistance from their Countryside Rangers. Councillors agreed to the suggestion that they reinstate the practice of walking the Llandeilo footpaths and arranged to meet on New Year's Day at 11 am at the Co-op Car Park for this purpose. The Mayor thanked Cllr Steane Price for taking this forward.

6320/Dec/04 Christmas Lights switch-on

Council was asked to authorised donations to the groups who helped with this event

Llandeilo Round Table £50

Llandeilo Ladies Circle £25

Rupert Whitehead (band) £30

Proposed Cllr Colin Jenkins, seconded Cllr Richard Wallace. All in favour.

6321/Dec/04 Website meeting

Cllr Pam Steane Price met on 09/12/04 with Mayor Ros Bellamy and Andy Williams of Orchardweb to review website procedures. A poster will be produced to promote the new email address for news and events, news@llandeilo.gov.uk, and the majority of updates will now be uploaded to the site on a monthly basis. Due to low usage, hosting for the Messageboard may not continue beyond the end of January.

6322/Dec/04 Churchyard maintenance

Cllr David Jones reported on his meeting on 29/11/04 with the Rev. Peter Bement. While maintenance of the churchyard includes grass cutting, rubbish clearance and wall and headstone upkeep, the £500 presently contributed by the Council actually covers only 50% of the grass cutting alone. Council have budgeted for an increased donation of £1000 in the next financial year, although this amount also covers the cost of exterior Church lighting. County Cllr Ieuan Jones felt that not enough is made of the grave of the diarist Thomas Jenkins, in the Victorian upper churchyard; Council agreed that it might be possible to include this site in the Heritage Project.

6323/Dec/04 Mayor's Diary

The Mayor gave a report of her activities on behalf of the Council during the past month.

6324/Dec/04 Tourist Information Point, Bethlehem

CCC Tourism has asked our opinion on the feasibility of opening an outreach TI point in Bethlehem. After discussing this in the light of CCC's proposed closure of Llandeilo TIC, and visits by councillors to see the provision in other towns, Council agreed to write to Suzannah Van Eegham of CCC strongly opposing the proposed closure in Llandeilo.

6325/Dec/04 Insurance

A letter from Zurich Insurance has confirmed that volunteers working on the allotment are covered by existing policy. Council agreed to extend cover to include laptop computer at £42 per annum for £1,000 value.

6326/Dec/04 Civic Hall Trust

Cllr Charlotte Leadbeater declared an interest as she is an executive member of the Trust.

The Trust have asked the Council to approve release of a grant of £1,200 previously agreed for a survey of the building. Although the survey has been done, the money could be used to fund advertising for a manager for the Civic Hall.

Proposed Cllr David Jones, seconded Cllr Ieuan Gwyn. All in favour.

6327/Dec/04 Code of Conduct Training

Agreed that Code of Conduct Training offered by CCC will be held at 7pm on 13th January 2005 in the Shire Hall.

6328/Dec/04 Acknowledgements

Council agreed to acknowledge:

- a follow-up letter from WG Evans regarding traffic issues and relocation of pedestrian crossing
- a letter from DG Evans (Opticians) opposing a residents' parking scheme.
- a letter from Ffairfach School Governing Body re proposed closure

6329/Dec/04 Community Networks

Council have received a 2005 timetable from CCC's Community Networks. Cllr Roy Davies agreed to represent the Council at these meetings.

6330/Dec/04 Welsh Assembly Consultation Document

Council agreed that Cllr Fran Murphy and Clerk June Stait be asked to review the Document on providing indemnities to members & officers of relevant authorities.

6331/Dec/04 CCC Housing Stock Appraisal report

Cllr Richard Wallace offered to read this and report back to Council.

6332/Dec/04 Planning Applications

Council approved two applications dated 13/12/04

2 Clarence Road Llandeilo – raise roof level by 35°

7 King Street Llandeilo – replacement of UPVC porch and conservatory with timber

Proposed Cllr Colin Jenkins, seconded Cllr Ieuan Gwyn. All in favour. Cllr Jenkins to inform CCC Planning.

6333/Dec/04 Information items

Suzannah Van Eegham has agreed to attend Council meeting 18/01/05 to discuss the TIC

Environment Agency Wales – Floodline warning service 0845 988 11 88

One Voice Wales – minutes of meeting 18/11/04

CCC Technical Services will investigate points raised in our letter of 02/11/04

CAVS Newsletter for December 2004

The Clerk magazine

CCC – Meeting for Town Clerks 08/02/05

Susan and Huw Morgan Jones – thanks for help with flower tub

Christmas cards received from Meryl Gravell; Mark James; HOWLTA; Cambria Archaeology;

Trysor; Mid & West Wales Fire Rescue service.

Much of the correspondence received by the Council is still addressed to previous clerks - the Mayor has sent Christmas cards with updated contact details to over 200 local organisations and businesses.

6334/Dec/04 Referred to next Finance Committee

Auditor's report for year ended 31/03/04

Auditor's invoice for £411.25

Nice Price News invoice for £78.46

National Eisteddfod request for aid

Wyn Davies requests money towards trek in aid of children's charities

SLCC clerk's membership renewal (addressed to Sam Ash)

Carmarthen Citizens Advice request funds

Thank you letters for donations received

£1136.97 income received and banked, from ads placed in fireworks programme

6335/Dec/04 Referred to next Planning Committee

Planning results