



**Minutes of the Full Council Meeting of Llandeilo Town Council held in the Council Chamber, Council Offices, Crescent Road, Llandeilo at 7.30 p.m. on Tuesday 19<sup>th</sup> April 2005**

**Present:** Mayor Mrs Ros Bellamy Deputy Mayor Colin Jenkins  
Cllr Mrs Fran Murphy Cllr Richard Wallace  
Cllr Ieuan Gwyn Cllr Hugh Towns  
Cllr Roy Davies Cllr Pam Steane Price  
County Councillor Ieuan Jones Clerk June Stait

**Apologies:** Cllr David Jones  
Cllr Charlotte Leadbeater who departed after the first item.

Police Sgt Neil Jones attended the meeting to advise Councillors about problems regarding unruly youths in the town who were emptying bins on the town streets, spoiling planted flowers, revving cars continually and generally making a nuisance of themselves. Sgt Jones informed Councillors that police officers had caught and fined some youngsters, given others an official warning, and were still monitoring the area. Copies of letters received from members of the Community complaining about the incidents were passed to St Jones. Llandeilo was generally a peaceful town and had only one burglary since October, and a few minor incidents over last few months. The Mayor thanked Sgt Jones for attending, and the Deputy Mayor congratulated Sgt Jones on his recent marriage on behalf of the Council.

**6457/Apr/05 Previous Minutes**

1. The Minutes of the Full Council meeting held on Tuesday 15<sup>th</sup> March 2005 were read, approved and signed as a true and accurate record of the meeting. Proposed by Deputy Mayor Colin Jenkins, and seconded by Cllr Pam Steane Price.
2. The Minutes of the Planning and General Purposes Committee held on 6<sup>th</sup> April 2005 were read, approved and signed as a true and accurate record of the meeting. Proposed by Deputy Mayor Colin Jenkins and seconded by Cllr Richard Wallace.
3. The Minutes of the Finance Committee held on 6<sup>th</sup> April 2005 were read and one small typing correction made: Minute 6450, Coed Dulais Scheme invoice total was £1485.67, not £1488.67 as reported. When the change to the minute was made, the Minutes were signed as a true and accurate record of the meeting.

**6458/Apr/05 By-Pass**

Arising from minute 6418, County Cllr Ieuan Jones advised that a letter dated 31<sup>st</sup> March from Andrew Davies doesn't give any more information. There seems to have been no progress during the last six months.

**6459/Apr/08 Local Appeal Committee**

Deputy Mayor Colin Jenkins attended the Local Appeal meeting on 22<sup>nd</sup> March at Llandeilo C P School. The meeting was to gain financial support for the Urdd Eisteddfod in May 2007. Councillors were encouraged by the organisation's activity so far, and will consider putting money aside in their budget for the event.

**6460/Apr/08**

**Site Visit to Discuss Planning Application for Coaching Inn**

At the site visit to discuss the proposed new Coaching Inn at Station Approach, Llandeilo, Councillors decided to support the application, and a letter was written to the Planning Authority confirming this view.

**6461/Apr/05 Meeting Dates**

Cllr Ieuan Gwyn formally moved that Standing Order No 3, on page 2, line 1 have the words “third Tuesday” deleted and replaced by “fourth Wednesday”, and that in line 2 following the full stop the words “For the Month of December, the day and date of the meeting shall be decided by resolution of the Council at its September meeting”. This notice had been previously discussed, and circulated to Councillors. Motion seconded by Cllr Hugh Towns. In view of the number of weeks this item had taken to be discussed and approved, the Mayor suggested that it be actioned for the next meeting. Councillors unanimously voted to do so.

**6462/Apr/05 – Message Board on Website**

A proposal had been put forward to close the message board on the Website because approximately one message was being received a month, other than spam messages. Councillors discussed the issue but it was unclear if there would be costs involved if the service was withdrawn, but had later to be reinstated. This item to be brought forward to the next Finance Committee meeting, by which time costs would be available. Notices would be put on the notice board in the Town reminding members of the community to use the website message board.

**6463/Apr/05 Equal Opportunities Policy**

An equal opportunities policy had been circulated by the Mayor which was discussed. The policy would apply to projects, employment, grant applications and everything the Council did. The policy was formally, and unanimously adopted by Councillors. One named councillor would be appointed, at the AGM, to monitor the Council’s compliance with the policy. Cllr Hugh Towns proposed and Cllr Ieuan Gwyn seconded that the policy be adopted, and all agreed.

**6464/Apr/05 Heritage Project**

Cllr Roy Davies advised that over the last few months a series of meetings had been held and a report had been circulated to Councillors. The Working Party would concentrate on an Inner Town Trail with a series of interpretation panels, a leaflet, plaques and fingerposts to improve the local awareness. The Working Party were looking into the availability of grant funding. Another wider route around the town, an outer town trail, would be considered but would need more consultation work and the path would need to be upgraded, so this would be a second stage. Cllr Ieuan Gwyn thanked the working party, and in particular Cllr Roy Davies for their work and continuing efforts.

**6465/Apr/05 Garden Project**

Cllrs Pam Steane and Fran Murphy updated the meeting regarding ongoing work at the garden. Every 1<sup>st</sup> and 3<sup>rd</sup> Saturday in the month the working party and volunteers worked at the garden which had now received a gift of Hessian backed carpet to prevent weeds reappearing where they had been cleared.

**6466/Apr/05 Tree Planting**

The invoice had now been paid for the tree planting which was complete. The next stage would be to claim the grant as soon as the cheque had cleared.

**6467/Apr/05**

**Christmas Lights**

Cllrs Colin Jenkins the Deputy Mayor, and Cllr Hugh Towns would arrange a meeting with Mr Griffiths from the County Council regarding the new connection equipment required on the streets for the Christmas Lights at the end of the year. A detailed specification would be obtained and tenders invited. A report would be brought back to the Council once this information was known.

**6468/Apr/05                      Fireworks**

Cllr Colin Jenkins and Cllr Hugh Towns had investigated possibilities and recommended that the Council sub contract the organisation and purchasing of the fireworks to Geraint at Nice Price News once again this year. Geraint has two years experience, and is in contact with the only major supplier in South Wales. He has completed safety training, and has a template for the advertising and printing of the programme in place, and it was considered best value to continue with this arrangement. A draft contract and budget would be prepared as guidelines for the work. This was unanimously agreed by Councillors.

**6469/Apr/05                      Shire Hall Lease**

Cllr David Jones, and Cllr Ieuan Gwyn had engaged a solicitor to draw up the terms for a new 10 year lease with Cambrian Archaeology. Councillors discussed the fact that any new lease may have to be changed in the future, should work begin on changing the layout inside the Shire Hall. A letter had been received from Hugh Williams Son & Co advising that the expected charges for preparing a lease would be in the region of £330.

**6470/Apr/05                      Financial Risk Assessment**

A template had been received from the Auditors, from which Cllr Hugh Towns had prepared a financial risk assessment template for Llandeilo Town Council. Each item listed had been given a rating of High, Medium or Low risk, and the details would be reviewed periodically, usually annually. Councillors discussed the Assessment and formally accepted the Financial Risk Assessment report. Cllr Ieuan Gwyn proposed, Cllr Richard Wallace seconded, and all agreed.

**6471/Apr/05                      Budget Review**

Cllr Hugh Towns had prepared a financial budget review showing the total expected overspend at year end would be £481.

**6472/Apr/05                      57 New Dwellings Proposed at Llys Pen Crug**

A planning application had been received for 57 new dwellings at Llys Pen Crug which would be the subject of a site meeting, followed by a Planning Committee meeting on Monday 25<sup>th</sup> April at the Shire Hall at 6pm.

In accordance with statutory obligations on the Access to Information Act 1985, and Standing Order 23, members of the public and press were asked to leave the meeting in order that staffing issues might be discussed.

**6473/Apr/05                      Staffing Issues**

A letter of resignation had been received from the Town Clerk. The Mayor expressed the Council's appreciation for the work done in trying to get things in order since she had taken over. Councillors had held a meeting to discuss staffing issues and had agreed that three part-time members of staff were required: A Clerk, A Financial Officer, and a Technical Officer. An appointments panel would consist of Deputy Mayor Cllr Colin Jenkins, Cllr Hugh Towns, the Mayor, Ros Bellamy, and Cllr Ieuan Gwyn. The appointments would be made for a six months probationary period. Cllr Hugh Towns was nominated to hear any staffing issues / problems as the first point of contact for new staff. Cllr Roy Davies proposed, Cllr Pam Steane Price seconded and all agreed. An advertisement would be placed in the local papers and community magazine advertising the vacancies.