

Town Clerk:
Ms C.A. Paterson

Technical Officer:
Mr R.H. Griffiths



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**Minutes of the Meeting of Full Council held at the Shire Hall, Llandeilo on Tuesday
17th June 2003 at 7.30pm.**

Present: Councillors: Cllr D. A. Jones (Mayor), Cllr S. Burge, Cllr K. Day, Cllr G. Price, Cllr C. Jenkins, Cllr C. Cooper, Cllr R. Bellamy.

Other: Colette Paterson (Town Clerk), R. H. Griffith (Technical Officer), County Councillor I. Jones, Sgt Neil Jones (Police Sergeant Llandeilo)

5773: Apologies: Cllr D. Williams, Cllr H. Ladd-Lewis, Cllr I. Gwyn, Cllr R. Davies.

5774: Police Matters. Sgt Neil Jones joined the meeting to introduce himself as the new Police Sergeant for Llandeilo. He has come from Carmarthen but has also worked in Llandovery and believes the 2 towns have issues in common. Consequently he brings with him some knowledge of the problems and issues facing the people of Llandeilo. The Mayor stressed the importance of the close link between the Town Council and the Police and the importance of a police representation at meetings, even if this was just a brief appearance to exchange information. Sgt Jones said that the police would do their best to attend the meetings but asked the Council's understanding that if there was no one in attendance, this would be due to the pressures of work.

The issue of traffic in Rhosmaen Street was raised by Cllr, D.A. Jones. He said that it was a matter of great concern to the townspeople. Of particular concern was the speed and frequency of heavy vehicle traffic through the narrow main high street and down to the schools. A number of people have been hit by wing mirrors as they tried to walk on the pavements. The issue had the support of the police and Sgt Jones recommended that the Council tried to arrange a site meeting of all the interested parties. The Council presented Sgt Jones with a video that had been produced to demonstrate the scale of the problem. The Council said that they had made repeated attempts to lobby Sue Essex at the National Assembly, and stressed how important it was that the Town got a bypass.

Rather than stabilising, the numbers of heavy vehicles using the road was steadily increasing.

The Council resolved to follow Sgt Jones's advise and write to T. Sage at the Highways Dept and to The National Assembly to attempt to arrange a site visit for all interested /involved parties. This should take place at the peak times of traffic and demonstrate the dangers and difficulties.

Sgt Jones was thanked for his time and left the meeting.

5775: Minutes of Previous Meetings of Full Council(April 15th 2003, Special meeting 7th May 2003, 20th May 2003) . Council was asked to check the minutes for accuracy .

Proposed as an accurate record of the Meetings by Cllr S. Burge, Seconded By Cllr C. Jenkins. Passed with all in Favour.

5776: Matters Arising - 5732 - in order to progress with the Town Web site -

It was proposed that the Council would go along with Councillor Bellamy's suggestion and obtain quotes on how much it would cost for a commercial company to set up and run a Town Website. Cllr Bellamy to provide the spec for such a site at the next meeting of Full Council and the establishment of the site would then be put out for tender. Proposed Cllr, C. Jenkins seconded BY Cllr K. Day and passed with all in favour. AGENDA I TEM FOR NEXT MEETING OF FULL COUNCIL.

5777: Town Trail - Town Improvement - Following a meeting between Cllr D. A. Jones and the Director of the Archaeological Trust, Cllr Jones described the work the Trust has done designing, making and erecting heritage signs for other towns. The Trust expressed an interest in providing for Llandeilo at least what other towns in the area already had. The Trust had expressed a wish to involve both the Chamber of Trade and the Community Association in putting together a bid to establish a Town Trail and panels to promote the town's historic environment to its many visitors. It was noted that there are Heritage Lottery Grants available for such projects.

Cllr D. A. Jones and County Cllr I. Jones to meet with the Grants Officer at Carmarthenshire County Council to discuss how to proceed with such an application. The Council was in full support of such applications. This was proposed by Cllr C. Cooper and Seconded by Cllr K. Day and passed with all in favour.

5778: Minutes of the Meetings of the Finance Committee held 7th May 2003 and 4th June 2003. - Cllr Bellamy said that minute no 5743 should state that the Finance Committee agreed that the Clerk's hours would be kept at 13 hrs per week for a further three months.
Cllr. Jenkins said that further to minute no: 5740 the Scout Association had folded. Also at the meeting the Council had approved the payment of £14.00 for the Civic Hall. As well as payment to The Clerk for the cost of cutting a spare set of keys as previously minuted.

It was moved that the Minutes of the Finance Committees held 7th May and 4th June 2003 were accepted as an accurate record of the Meetings, and that the Full Committee accepted the actions and recommendations of the Committee. Proposed by Cllr R. Bellamy, seconded by Cllr C. Jenkins and passed with all in favour.

5779: The Minutes of the Planning and General Purpose Committee held 7th May 2003 and 4th June 2003.

It was moved that the Minutes of The Planning and General Purpose Committee held 7th May and 4th June 2003 were accepted as an accurate record of the Meetings, and that the Full Committee accepted the actions and recommendations of the Committee. Proposed by Cllr C. Jenkins seconded by Cllr S. Burge and passed with all in favour.

5780: The Minutes of the AGM were forwarded to the next AGM for ratification.

5781: Matters arising from the Minutes of the Finance and Planning Committee Meetings.
5766 - should read £2757.00 not £2797.00
5763 - additional agreed to pay rent for Civic Hall £14.00 and £100.00 for the Harpist at the Civic reception from Mayors account.

The Mayor to devise wording for the brass plaque outside the Shire Hall, then Tech Officer to commission Merlin's signs to make it, and install it.

5782: The Christmas Lights. County Cllr I. Jones said that he had approached Mr Bannister at the Department of Parks and Leisure (Ty Nant, Llanelli) regarding the Christmas Lights. He was pleased to report that the County Council would offer the Town Council some assistance with its Christmas lights.

Clerk to write to Mr Bannister - further to his conversation with County Cllr Jones, what exactly could the County Council do to assist the Town Council in putting up and improving the Town's Christmas Lights.

5783: Doug Fouling - The Mayor had had a meeting with Paul Morris at the Department of the Environment at the County Council. Mr Morris had said that the County Council had embarked on a three stage approach to Dog Fouling. The first was Education the Council had put up notices, dog toilets and was speaking to the public. The Mayor felt that this stage had not been yet been exhausted but the next stage, stage 2, was to identify those dog owners who were repeat offenders and the County Council would send them a warning letter. Stage 3 - if the warning letters failed to have any effect then repeat offending would result in fining and prosecution. Cllr Price said that the Town needed to be looked at as a whole and that areas where a dog toilets would be useful highlighted as there were still insufficient around the town.

Cllr Price to identify potential locations for anti dog fouling measures such as warning notices and Dog Toilets.

Painting The Shire Hall - The Technical Officer had been in contact with the Contractors to establish what kind of paint would be used . Both use paints that had 10 or 15 year guarantees (depending on smooth 15yrs and Textured 10yrs). It was recommended that they use the smooth paint.

It was proposed the Council accept the quote from Gimlets and the Technical Officer request that work commence as soon as possible. Proposed by Cllr K. Day seconded by Cllr. C. Jenkins. Passed with all in Favour.

5784: The Station Road Project. Feedback from both the Chamber of Trade and the Community Association had suggested that this project was well favoured and the Town could present a united front in pressing ahead with the project.
County Cllr I. Jones had made contact with Mr J. Tiller at Network Rail in Penarth, Cardiff, and was attempting to smooth through the adoption of the road and approaches. He gave the Clerk a copy of the letter that he had written and was awaiting a response. Other consideration with regard to the project were the need for a Bus park for coaches and buses visiting the Town.

5785: Gardens At The Crescent. The prospects for these gardens was good. The County Council had given a verbal agreement that our offer of £2600.00 would secure the garden and a written letter to this effect was to follow.

Written Offers for the same amounts were now to be sent to Mr T. Lloyd and Mr R. Beynon. The legal implications of the sale and the solicitors retained to carry it out would be discussed at the Meeting of the Planning Committee.

5786: Notice of Motion By I Gwyn:

On page 1a after Standing Order 5. Insert new Standing Order 5a.

Responsible Financial Officer

The Town Clerk shall be the Responsible Financial Officer. As such He/She shall maintain the books and financial affairs of the Council in the manner required by the Accounts and Audit Regulations 1996 (as amended), and in accordance with any financial regulations adopted by the Council.

The Notice of Motion is Moved to Standing Orders. Proposed by Cllr Cooper and Seconded by Cllr R. Bellamy passed with all in favour.

The other notice of motion regarding the numbers constituting a quorum:

Recommended to the next meeting of Full Council to be passed. Proposed by Cllr Jenkins, and seconded by Cllr K. Day.

5787: Reports of Meetings attended. Cllr Jenkins said there would be a Meeting of the Civic Hall Steering Group on Tuesday 24th June at 7.00pm. All are welcome to attend. The AGM would follow on Thursday 10th July 2003.

Mayors Report: The Mayor attended and opened the WI Afternoon Tea and has offered a £50.00 donation.

The Town Clerk was to attend the seminar on Risk Assessment to be held on Thursday 26th June 2003, by Zurich Insurance cost approx £70.00.

5788: Simultaneous Translation. After the three month trial period each attending member of the Council was requested to volunteer their response to and feelings about the use of simultaneous translation equipment. The Council was keen to follow the Welsh language document provided by Cllr Williams, and fully endorsed the suggestions relating to translation of the minutes. However, because of practical difficulties at least one member of the Council would be totally unable to follow proceedings with simultaneous translation and several others found the technical aspects difficult. It was therefore decided not to proceed with simultaneous translation at present, although the principle was endorsed.

The Council was in general agreement that the minutes of both Full Council and Committee meetings should be Translated. The Clerk is to obtain detailed listings of the cost of all the translation services and to request of Dewi's translation of the Minutes. The Clerk would aim to get the minutes available for translation by a week before each Full Council meeting. Proposed by Cllr. Jenkins, seconded by Cllr S. Burge. Passed with all in favour.

The Town Clerk to start a Welsh Language Course in September and to liase with Cllr Bellamy, Shan Merlys at the Community Education Centre.

5789: Car Parking. County Cllr I. Jones discussed the introduction of the controversial charges and again raised the issues of profitability and the legal issue regarding the area behind the shops on Rhosmaen Street. This was an ongoing issue and was being looked into by the legal department. Lobbying would continue.

5790: Future Meetings. The Mayor had been in discussion with the County Council regarding the venue of future meetings.

For the next four meetings of Full Council, July, Sept, Oct, November, the meetings would be held in the chamber in the Council Buildings at Crescent Road.

5791: Correspondence. The correspondence had been set out prior to the meeting for members to update themselves.

Village of the Year to be filled in by the Clerk and returned. Radio Licence to be completed by the Clerk and returned.

5792: The Clerk has arranged payment of the salaries for herself and the Technical Officer. The Clerk had separated out the allowance for the use of the home office, as this would ease the keeping of proper accounts. The Clerk announced the arrival in the bank accounts of the initial payment of the precept of £11230.02. T

The payment of the salaries was proposed by Cllr. Price, and seconded by Cllr Jenkins, and passed with all in favour.

The meeting ended at 9.24 pm.