

**Minutes of the meeting of the Full Llandeilo Town Council, held in The Shire Hall,  
Llandeilo on Tuesday 15<sup>th</sup> June 2004 at 8.15pm**

Present: Councillors: Cllr D.A. Jones, Cllr R. Bellamy, Cllr C. Jenkins, Cllr C. Leadbeater,  
Cllr P. Stean-Price, Cllr F. Murphy.  
Other: S. Ash (Town Clerk), R. Huw Griffiths (Technical Officer)

Apologies: Cllr I Gwyn, County Cllr I. Jones

**6146:** One amendment to the minutes of the meeting of the Full Council (18/5/04).  
Page One- should read 'Special Meeting of Council' and not 'Full Council'.  
After amendment, the minutes are held as an accurate record of that meeting.

**6147:** Matters Arising:  
6104 – Deputy Mayor C. Jenkins has written to the Chief Fire Officer with regard to putting a CCTV bracket on the fire station tower. There has been no response yet.  
6080 - A First Aid Kit and Accident Record Book has been purchased for the portakabin.  
6082 – Statues to be an **agenda item for July**.

6107 – Site Meeting to be arranged.

**CLERK TO WRITE TO C.C. PLANNING-  
KEVIN PHILLIPS/GRAHAM NOAKES**

6109 – Cllr D. A. Jones proposed that the Chain of Office be put on a fabric collar at the cost of £150, also to have a missing link replaced and to have the seven names engraved whilst at Fattorinis, who will need it for three weeks. Seconded by Deputy Mayor C. Jenkins. It was agreed that August is the best time to have this work done.

6112 – Flower and Music Festival programmes shown to all Councillors. The Town Council have been asked to hold a Civic reception on Saturday 10<sup>th</sup> July and to invite various local councils.

The Council has also been asked to finance the wine bill. Cllr D. A. Jones proposed that the council should pay for wine.

Councillors are entitled to a maximum of two free tickets each and ordering tickets at earliest convenience will enable numbers to be calculated.

Cllr D. A. Jones suggested that a letter should be sent to the committee, congratulating them on the programme content, bringing national names to Llandeilo and for the quality of the brochure.

**CLERK TO WRITE**

**6148:** Three amendments to the minutes of the meeting of the Finance Committee (2/6/04).  
Item 6116 should have another item

R. Bellamy	Expenses for stationery	£53.63
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Page 4 – Correspondence copies not requested by all councillors, therefore, not sent.

Page 4- British Heart Foundation requested a 'Town Diary' not dairy.

After amendment, the minutes are held as an accurate record of that meeting as proposed by Deputy Mayor C. Jenkins and seconded by Cllr D. A. Jones.  
Recommendations ratified.

**6149:** Budget items: Translation might be underestimated, Building costs are unpredictable so approx figure, Loan figure is the mortgage on Shire Hall, Gardens

are the middle allotment in Crescent Road, completion should be soon as Cllr D. A. Jones has signed the transfer form. Benches along the Railings might not be replaced as the County Council have renovated them but benches for other areas might be considered.

Civic Hall item cannot be discussed until July as all Councillors have an interest (Community Association) and special dispensation is needed.

Recommendations ratified, subject to dispensation on Civic Hall. Proposed by Cllr D. A. Jones, seconded by Deputy Mayor C. Jenkins.

- 6150:** Two amendments to the minutes of the meeting of the Planning and General Purposes Committee (2/6/04).  
The meeting was held at '9.00pm' and not '7.00pm'  
Page 2 – The item regarding incidents in Rhosmaen Street should read 'incident' and not 'pile up'.  
After amendment, the minutes are held as an accurate record of that meeting as proposed by Deputy Mayor C. Jenkins and seconded by Cllr D. A. Jones.  
Recommendations ratified.

- 6151:** Matters Arising:  
6131 – Cllr D. A. Jones confirmed the questionnaire has been completed and returned to CCC.  
6127 – The minutes were accurate and signed by Cllr D. A. Jones.  
Technical Officer has passed on the complaint about the light.  
Cllr D. A. Jones told the meeting that the County Council now has one telephone number for all calls – 0845 658 0445 as found in the 'A-Z of Services' booklet produced by the County Council.

- 6152:** Five vacancies for Llandeilo Town Councillors still remain.  
Deputy Mayor C. Jenkins proposed Hugh Towns as Councillor, seconded by Cllr D. A. Jones and Cllr C. Leadbeater.

**CLERK TO CHECK ELIGIBILITY AND FORMALLY WRITE AND ASK HIM TO ACCEPT NOMINATION**

Cllr D. A. Jones suggested advertising on notice board and the website

**CLERK TO ARRANGE ADVERTISING**

Cllr C Leadbeater proposed Sue Davies but needs to check her willingness.

**C.L. TO SPEAK TO SUE DAVIES**

**CLERK TO CHECK ELIGIBILITY WITH CARMARTHEN MONITORING**

Cllr D. A. Jones suggested that the Clerk uses database of town organisations to write regarding co-option of new Councillors. It was then discussed that the same mailings could include requesting updated information for the database and organising a meeting for the statues project.

- 6153:** Correspondence:  
Community Association letter from Charlotte Leadbeater. Invoice to be presented.  
Audit Letter – Mayor R. Bellamy and Clerk to look into.

**MAYOR BELLAMY & CLERK TO LOOK AT AUDIT LETTER**

Society of Local Council Clerk' – One Voice Wales suggest the Council pays a membership for the Town Clerk's Association, Approx £50 per year.

Cllr D. A. Jones proposed that, after checking whether the Council already has membership, this should be applied for.

Training courses are available for Town Clerks and Councillors.

**CLERK TO LOOK INTO CLERK'S COURSE**

Mrs Daphne Davies – Deputy Mayor C. Jenkins has received a letter from Mrs Davies, which Mayor Bellamy read out. Cllr P. Stean Price suggested that we all probably agree with several points in the letter.

**CLERK TO WRITE AND ACKNOWLEDGE RECEIPT OF LETTER/FORWARD TO CCC**

**CLERK TO FORWARD LETTER TO CEO- MARK JAMES ALSO TO GILLIAN WRIGHT, CHAIR OF TRAVEL ASSOCIATION**

**CLERK TO WRITE TO CCC TO REQUEST 'YOU ARE HERE' SIGN IN CAR PARK BE LOWERED AND HAVE A 2<sup>ND</sup> INSTALLED**

Proposed by Deputy Mayor C. Jenkins, seconded by Cllr D. A. Jones

**6154:** Accounts for payment:

C. Paterson- Salary	£ 973.55	PAYE £ 119.10	NI £ 86.46
R. Huw Griffiths - Salary	£ 115.59	PAYE £ 32.78	NI £ 0
Portakabin keys	£ 8.80		
Viking Direct	£ 160.64		
Pay Connect	£ 150.87		

Salaries paid to end June. Includes arrears of holiday pay to C Paterson.  
Approved by Cllr D.A. Jones, seconded by Cllr C. Leadbeater

**CLERK TO FIND INVOICE FOR CAMBRIA, FOR PHOTOCOPYING £16 APPROX**

**6155:** Transfer of Funds form signed, to transfer £1000 from Treasurer Account into Mayor's Account. Mayor R. Bellamy took change of signatories form into HSBC Bank on 14<sup>th</sup> June.

**6156:** Tourist Association want to produce a booklet of Llandeilo events/festivals. £1300 is currently available but a Town Councillor needs to attend a meeting on Monday 21<sup>st</sup> June. Mayor R. Bellamy will attend but did request that Councillors volunteer for more functions, as it will not be possible for the Mayor to attend every function due to work commitments.

**MAYOR R. BELLAMY WILL ATTEND**

**6157:** ANY OTHER BUSINESS:  
Planning Application for gates at Abbeyfield House – No Objections raised.

**CLERK TO WRITE TO DIRECTOR OF PLANNING**

Meeting ended 9.30pm