

**Minutes of the Finance Committee of Llandeilo Town Council**  
**Wednesday 8<sup>th</sup> September 2004 at 7pm in the Shire Hall Llandeilo**

**Present:** Cllr I Gwyn (Chair), Mayor Ros Bellamy, Deputy Mayor Colin Jenkins, Cllr Charlotte Leadbeater, Cllr Fran Murphy, Cllr Pam Steane Price, R. Huw Griffiths (Technical Officer).

**6191 Accounts for payment**

26/7/04	Edgar Rowlands	Footpath maintenance	£200.00
28/7/04	Gimblett & Mathias	Works on Shire Hall windows	£129.25
31/7/04	Nick Wall Jewellers	Engraving mayor's chain	£22.60
9/8/04	Dewis	Translation of minutes	£105.88
13/8/04	Pay Connect	Payslips – August	£10.81
18/8/04	Carmarthenshire County Council	Portakabin rent - September	£30.42
31/8/04	Nice Price News	Stationery	£17.33

Proposed Cllr Jenkins, seconded Cllr Leadbeater. All in favour.

**6192 Payments made awaiting authorisation**

13/4/04	C Patterson	Salary – April	£408.53
22/5/04	C Patterson	Salary – May	£417.99
13/4/04	R H Griffiths	Salary – April	£118.70
22/5/04	R H Griffiths	Salary – May	£115.81
14/5/04	Lloffwr	Advertisement for Clerk	£15.00
14/5/04	Dewis	Translation	£108.39
14/5/04	Carmarthenshire County Council	Portakabin rent – May	£30.42

Proposed Cllr Jenkins, seconded Cllr Leadbeater. All in favour.

**6193 Payments made by Mayor and Deputy Mayor**

20.07.04	S Ash	Petty cash	£40.00
22.07.04	Carmarthenshire County Council	Portakabin rent - July/August	£60.84
11.08.04	Carmarthenshire County Council	Street lighting	£87.27
11.08.04	Gareth Peters	Construction of Shire Hall windows	£1000.50

Proposed Cllr Jenkins, seconded Cllr Leadbeater. All in favour.

Council approved the action of the Mayor and Deputy Mayor in paying accounts over August.

**6194 Salaries authorisation**

August	RH Griffiths	£115.97	authorised
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Proposed Cllr Jenkins, seconded Cllr Leadbeater. All in favour.

Salary for Town Clerk S Ash will be discussed at full council meeting

**6195 Income received**

11.08.04	Precept	£11230.02
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**6196 Bank statements**

31.08.04	Treasurer account	£16027.06
27.06.04	Money manager	£27390.25
28.08.04	Mayor's account	£825.51

Recommended that £10,000.00 be transferred from Treasurer to Money manager account.

Noted that money has not all yet been transferred into Mayor's account.

### 6197 Section 137

Applications received from and donations made to:

Special Olympics Wales	£100.00
Bobath Children's Therapy Centre Wales	£50.00
Eisteddfod Tabernacle Ffairfach	£150.00

Further information to be requested from Carmarthenshire Counselling Service – decision deferred until next Finance Committee meeting

### 6198 Audit 2003 – 4

A draft report received from Hugh Towns, the Internal Auditor, indicates that more work needs to be carried out. He will attend the Full Council meeting to discuss the final report.

### 6199 Retrospective authorisation of payments made in the previous financial year

23.03.04	Tumble Forge*	Heritage railings	£26,179.00
15.11.03	Calvin Jenkins	Christmas lights	£985.00
17.10.04	Relm Signs	Banners (fireworks)	£60.00
11.10.03	Crackerjack	Fireworks	£1676.39
04.10.03	Shop Acer	Computer, mouse, bag	£798.45
22.09.03	Inland Revenue	Tax and NI	£126.82
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????	C Patterson	Use of home office	£91.00
30.05.03	C Patterson (expenses)	Flowers for Mayor's dinner	£27.50
30.05.03	C Patterson (expenses)	Menus for Mayor's dinner	£20.88
16.07.03	Cawdor Arms	Mayor's annual dinner	£1201.00
04.05.03	Hugh Towns	Internal audit	£390.00
14.04.03	RH Griffiths	Salary underpayment	£33.08

\*To retain grant funding, Banker's drafts were used to expediate Tumble Forge payment from the deposit account before end of financial year.

### 6200 Other financial matters

It was recommended that payment of £2,600.00 be made to the solicitors for purchase of the allotment on Crescent Road.

### 6201 Correspondence

Amended salary scales: Council agreed to pay new rates, backdated to 01.04.04

RH Griffiths: one month's notice received on employment as Technical officer – this was accepted with regret. It was recommended that the matter of advertising for a new Technical officer be raised at Full Council meeting.

One Voice Wales Training Day 30.10.04 – 5 places have been booked @ £30.00 each.

Meeting ended 8.30pm.