

**Neuadd Y Sir
Stryd Caerfyrddin
Llandeilo
Sir Caerfyrddin
SA19 6AF**

**Ffôn/Facs:
01558 824167**

**Technical Officer/
Swyddog Technegol:
Mr R.H. Griffiths**



**The Shire Hall
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SA19 6AF**

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**Town Clerk/ Clerc y Dref:
Mrs S J Ash
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Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday 7th July at the Shire hall, Llandeilo at 7pm

Present: Mayor Bellamy, Deputy Mayor Jenkins, Cllr Leadbeater, Cllr P Steane Price, Cllr F Murphy
R H Griffiths (Tech Officer), S Ash (Town Clerk)

6158: Apologies: Cllr I Gwyn

6159: Election of Chair: Cllr I Gwyn, proposed by Deputy Mayor Jenkins, all in favour. Mayor Bellamy to Chair the meeting this evening.

6160: Accounts for Payment:

| | | | |
|-----------------|---------------------|--|--------------|
| 22.06.04 | Dewis | Translation – March minutes | 101.31 |
| 22.06.04 | | Translation – April minutes | 97.35 |
| 15.06.04 | Orchardweb | Website updates Feb-Jun 04, Fix printer | 96.00 |
| 09.06.04 | Shaw & Sons | Stationery – Mayor's Dinner | 227.32 |
| 14.06.04 | Cambria Archaeology | Photocopying | 29.28 |
| 11.06.04 | One Voice Wales | Standing Order Book + P&P | 6.00 |
| 23.06.04 | JW Thomas & Sons | Stationery – Mayor's Dinner | 61.00 |
| 23.06.04 | BT | Office telephone | 87.12 |
| 07.06.04 | Viking Direct | Ink Cartridge | 28.07 |
| 18.06.04 | | Printer Stand/Shredder/keyboard etc | 108.45 |
| 24.06.04 | | Keyboard credit note | 16.44 |
| 24.06.04 | | Keyboard | 29.36 |
| 24.06.04 | The White Hart Inn | Mayor's Dinner | 1283.00 |
| 02.07.04 | David Rice Forestry | Planting plan & Spec – Land at Bridge Street | 150.00 |
| 02.07.04 | Ken Day Photography | Photos of attendees – Mayor's Dinner | 65.00 |
| 22.6.04 | RA Jones Joinery | Window in Shire Hall | 1351.25 |
| 9.12.02 copy | SWALEC | Church floodlighting | 100.30 |

Proposed-Cllr Jenkins, Seconded Cllr Steane Price. All in favour.

It was decided that the outgoing Mayor's speech will not be translated with the minutes from the AGM due to the cost of translation but will be translated if anyone requests it. Full Council in September will discuss the translation situation.

**Clerk to check with bank
re: number of cheques issued per month without charge**

6161: Salaries Authorisation: It was decided that changing payment of salaries to BACS system would be better. The Chair of Finance will authorise payment each month at committee, it will be minuted that BACS payment will go through.

6162: Income Received:

| | | |
|---------------------|------------------------|----------|
| HM Customs & Excise | VAT repayment 2003/04 | £1903.73 |
| C.C.C. | Grant – Heritage Audit | £4000 |
| Various | Mayor's Dinner tickets | £735 |

A Transfer form was signed to transfer £4000 Grant from Mayor's Account to Main account. Paid into wrong account by C.C.C. in error.

6163: Other Financial matters:
Discussed new letterhead printing quotes. It was decided that Mayor Bellamy should get quotes for crest in one colour printing.

Mayor/Clerk to get printing quotes

Mortgage has been paid by direct debit £3709.95 on 30.6.04. Balance remaining £54,851.03

Clerk to confirm balance remaining with PWLB

It was agreed that Llandeilo Town Council and Cambria Archaeology should pay half each for the feasibility study conducted. Total £1586.25. Cambria to pay in full and invoice Council for half.

Clerk to confirm this with Gwilym

6164: Correspondence:

Letters received requesting funds – to be discussed in September, if not urgent. Llandeilo Youth Club requesting financial help with trip to Le Conquet for 12 children. Deputy Mayor Jenkins proposed £100 donation should be made. Seconded by Cllr Leadbeater. All in favour.

Thank you letter received from Tre-Gib for £400 donated towards Life Skills Kitchen.

**Tech. Officer to chase up
plaques for Heritage railings**

Quarterly Budget Check to be sent to all Councillors

RAF Association Concert tickets. No Councillors available to attend (9/7/04).

Clerk to contact with thanks/apologies

One Voice Wales Meeting 27.7.04 – **Deputy Mayor Jenkins to attend.**

Co-Option needs to be decided by 28.7.04. Names need to go on agenda for Full Council Meeting 20.7.04.

Mayor requested letters outlining why they want to become Councillors.

Meeting ended 8.05pm