

**Neuadd Y Sir  
Stryd Caerfyrddin  
Llandeilo  
Sir Caerfyrddin  
SA19 6AF**

**ffon/Facs:  
01558 824167**

**Technical Officer/  
Swyddog Technegol:  
Mr R.H. Griffiths**



**The Shire Hall  
Carmarthen Street  
Llandeilo  
Carmarthenshire  
SA19 6AF**

**Phone/Fax:  
01558 824167**

**Town Clerk/ Clerc y  
Dref: Ms C.A. Paterson  
clerk@llandeilo.gov.uk**

<sup>0180</sup>Minutes of the Meeting of the Finance Committee held at the Shire Hall,  
Llandeilo, on Wednesday 5<sup>th</sup> May 2004 at 7.00 pm.

Present: *Councillors*.: R. Bellamy (Chair), K Day, C Jenkins, D A Jones.  
*Others*: R. Huw Griffiths (Technical Officer)

**6086:** Apologies: Colette Paterson (Town Clerk)

**6087:** Accounts for payment

J W Thomas printers invoice 15225 heritage audit)	£25.00
Advertisements for Town Clerk:	
S W Wales publications	£135.60 inc VAT
Newsquest	£81.08
Post Datum	£20.36

Action: KD proposed that the above bills are paid, seconded by CJ.

**6088:** Presentation of Accounts

These will be printed and distributed later this week, due to clerk's illness. DAJ proposed that we reappoint Hugh Towns as internal auditor, seconded by CJ.

Action: Clerk to contact HT.

**6089:** Section 137 Grants

The following applications were delayed, as the letters were not available:

Tregib School Life Skills kitchen  
Wales Air Ambulance  
Llandeilo Civic Trust.

Action: refer to next Finance meeting in June.

Questions were raised on the following applications:

Coed Tregib Appeal – did we pledge a specific amount of money?  
Ysgol Teilo Sant – has their application been paid?

Action: Clerk to follow up.

New application:

Gentle Giant Trust (celebrates life and work of John Charles) – noted, no action.

<sup>0181</sup> Thank you letters received from Teenage Cancer Trust and Bobby Van Scheme.

**6090: New Budget Allocation**

Committee discussed projects for 2004-5, as a basis for budget allocation once the accounts for 2003-4 are finalised. The following is first draft:

Project	Our expenditure	Notes
Festival of lights	£ 4000	£ 20,000 grant application
Fireworks	£ 2,000	
3 Festivals	£ 6,000	
Station Road improvement	}	£ 200,000 from CCC
Heritage audit follow-up (trail, signs etc)	}£ 20,000	Match funding
Statues	}	Little expected this year
Footpaths	?	Feedback from CCC required on grant application
Gardens	£ 4,000	Purchase and improvement costs
CCTV	£ 500	
Streetlights	£ 1,000	
Llandeilo in Bloom	£ 500	
Community Association / Civic Hall	£ 1,000	Admin. costs - we recommend they apply for specific grants when needed e.g. for building survey
Crescent Road benches & tables	£ 4,000	
Shire Hall expenses	£ 6,000	Maintenance
Loss of rental Shire Hall	£ 12,000	Put towards building improvements

Action: RB to prepare budget with Clerk for next meeting.

**6091: Other Financial Matters**

Technical Officer provided an estimate from Tumble Forge to provide 6 benches and 3 tables in same style as new railings on Crescent Road.

Action: DAJ will invite Peelweld to tender and deal with their letter of complaint. He will also check if a grant is possible.

A quotation was also received from Tumble Forge for a plaque to go on the railings -

Agreed to have the larger size, cost £111 + VAT.

Action: DAJ to check the necessary wording.

First instalment of precept £11,230.02 received.

<sup>0182</sup>Change of signatories on bank accounts – DAJ to become additional signatory on Treasurer account, proposed CJ, seconded KD. Councillors signed the forms for this (IG, SB, CJ, DAJ) and the Mayor's account (DAJ, RB, CJ).

Action: Clerk to complete forms and take to HSBC bank urgently.

RB proposed purchase of a useful book on legal, employment and health and safety matters – “Voluntary but not amateur” ISBN 1-872582-71-0 (or a later edition if available) price £23; seconded CJ.

Action: Clerk to order.

#### **6092: Correspondence**

Nomination papers for June election have been received and distributed to councillors.

#### **6093: Minutes**

The minute numbering has gone awry from April Finance Committee onwards. These should have started at 6051 not 6015. The Mayor has signed these off.

CJ proposed and RB seconded that Clerk changes minute numbers only, reprints minutes and Mayor signs them. The existing minutes to be retained in file for audit purposes.

Action: Clerk and Mayor.

Meeting closed at 8:40 pm.