



**Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday 2<sup>nd</sup> March 2005 at the Shire Hall, Llandeilo at 7.30 pm**

**Present:** Mayor Ros Bellamy, Deputy Mayor Colin Jenkins, Chairman Cllr Ieuan Gwyn, Cllr Pam Steane Price, Cllr Hugh Towns, Cllr Roy Davies, Cllr Fran Murphy  
Cllr Richard Wallace, June Stait, clerk.

**Apologies:** Cllr Paul Faulkner

**6405/Mar/05 Accounts for Ratification :**

The following accounts, already paid in order to meet the Heritage Reception grant deadline, were approved for payment:

Crumbs invoice number 06, dated 11 <sup>th</sup> Feb 05, in payment of buffet for reception	£175.00
Dewis invoice 163, for translation of invitation for reception:	£ 5.43
Cambria invoice 15/89 for Heritage display:	£500.00
Dewis invoice 171, for simultaneous translation at the reception:	£ 56.00
Co-op Llandeilo, till receipt for wine and soft drinks for reception:	£ 51.13
Mayor's expenses for returning buffet plates:	£ 8.50

**6406/Mar/05 Accounts for Payment:**

the following accounts were approved for payment:

Dewis invoice 162/165 for translation of minutes dated 3/11 and 16/11:	£53.13
Dewis invoice 176 for translation of mins dated 18 Jan 05:	£37.08
Dewis invoice 154 for translation of July and Oct 04 mins:	£63.48
Dewis invoice 177 for translation of 21 Dec 04 full c'tee mins:	£64.17
Dewis invoice 178 for translation of Feb Planning 05 mins:	£24.75
Dewis invoice 179 for translation of Feb Finance 05 mins:	£28.47
Dewis invoice 181 for translation of Jan Planning 05 mins:	£12.90
Dewis invoice 182 for translation of Jan Finance 05 mins:	£22.11

Orchardweb invoice dated 1<sup>st</sup> March 05: £15.00

**6407/Mar/05 Clerks Remuneration**

The clerk's invoice LTC6/05 in the sum of £718.82 was approved for payment. £718.82

**6408/Mar/05: Donations:**

The following donations were approved:

Cruse, Carmarthenshire (power: s 137, 1972 Act)	£100
Bobby Van Scheme (power: s.31, 1997 Act)	£100
National Eisteddfod (s145, 1972 Act)	£100
KRUF (s137, 1972 Act)	£100
Wales Air Ambulance (s137, 1972 Act)	£100
Antur Cwm Taf/Tywi and Coed Cymru (s137 1972 Act)	£100
Llandeilo Disabled Driver's Group (s137 1972 Act)	£200

## **6409/Mar /05 Bank Balances**

The following report of the Council's finances was recorded:

<b>Date</b>	<b>Details</b>	<b>Month's figures</b>	<b>Cumulative fig</b>	<b>comment</b>
1 Feb 0	Income Jan 05	0	52,254.47	inc precept Jan?
	Less Expenditure inc VAT Dec 04	7432.71	52,980.57	VAT £1964.69
	BALANCE	-7432.71	-726.10	
	Income outstanding?			11K Jan precept
	Unpaid expenses?			
		Own books:	Bank says:	
	Bank Balances at	28 Feb 05	2 <sup>nd</sup> March 05	
	Current account no. 21062123	12,413.80	14,254.88	Before sight of
	Deposit account: 51062530	23,406.38	23,406.38	Feb bank
	Mayor's account: 61377639	1,471.74	1,446.85	Statements
	Total Balances	37,291.92	39,108.11	

Councillors approved £8,000 to be transferred from the current account to the deposit account.

### **6410/Mar/05 Correspondence:**

Cambria Archaeology's rent had been paid in October and January, and showed on the bank statements, which was noted.

### **6411/Mar/05 Christmas Lighting Costs**

A letter had been received from a member of the public asking for a contribution towards the cost of her electricity for town Christmas lights connected to her supply. A payment of £25 was agreed.

### **6412/Mar/05 Heritage Reception**

Councillors noted that the Heritage Reception had cost £920.06 in total, with a grant of £680 being provided by the County Council towards the costs. 63 people attended and contributed their ideas of where Heritage information signs should be placed around the town. The event was most successful. An evening to honour community projects under the Rural Grants Awards had been organised by the County Council for 17<sup>th</sup> March at 7 pm at Stradey Park Hotel. The Mayor, Deputy Mayor and Cllr David Jones would attend.

### **6413/Mar/05 French Students**

Three French students had contacted the council for details of businesses in the town which they could approach to carry out a market survey during the period 22<sup>nd</sup> to 29<sup>th</sup> March. A response would be sent advising that they could take a space at the Friday market, and names of businesses and contacts would be sent to them.

### **6414/Mar/05 Office Rent**

Councillors were advised that rent would be charged for the Town Council's use of an office at the Community Education Centre as the office has been used for five months. The rate was likely to be £28 per month, so £140 to date, plus £10 for 500 photocopies. An invoice would be sent in the near future.

### **6415/Mar/05 Internal Control Systems**

The Auditors had recommended that internal controls and risk assessment be carried out by the Council. A copy of the template had been requested, but not yet received.

### **6416/Mar/05 Tree Planting Scheme – rubbish problem**

Councillors noted that litter had collected on the area scheduled for tree-planting which would need to be cleared prior to planting. The County council would be asked to supply more waste bins, and a letter would be sent to Tre-Gib school asking the headteacher to encourage children to take pride in the area and place litter in the bins.