

**Neuadd Y Sir
Stryd Caerfyrddin
Llandeilo
Sir Caerfyrddin
SA19 6AF**

**ffon/Facs:
01558 824167**

**Technical Officer/
Swyddog Technegol:
Mr R.H. Griffiths**



**The Shire Hall
Carmarthen Street
Llandeilo
Carmarthenshire
SA19 6AF**

**Phone/Fax:
01558 824167**

**Town Clerk/ Clerc y
Dref: Ms C.A. Paterson
clerk@llandeilo.gov.uk**

Minutes of the meeting of the Finance Committee held in the Shire Hall, Llandeilo on Wednesday 2nd June 2004 at 7.00 pm.

Present: *Councillors:* Cllr D. A. Jones (Mayor), Cllr R. Bellamy (Deputy Mayor/Chair), Cllr K, Day, Cllr C. Jenkins

Other: R. Huw Griffiths (Technical Officer), C. A. Paterson (Town Clerk), Mrs S. Price (New Town Clerk)

6114: Apologies: None Received

6115: The Chair welcomed the new Town Clerk, Mrs Sandra Price to the meeting and introduced her to members.

6116: Accounts for payment.

C. C. C. Porta Cabin Rental to June 04	£ 30.42
R Bellamy - Expenses	£ 53.63

Accounts approved for payment by Cllr Jones seconded by Cllr Day.

6117: Accounts paid.

The Clerk had discovered that St John's Ambulance had not been paid the £50.00 for their excellent work and support at the Fireworks display in November 2003. The Clerk had made the payment and written a letter apologising for the error.

Minute No 6052: The amount paid to BT should read £87.46 not £87.00

Viking Direct 331335 VAT/Carriage unpaid, error	£9.60
St John's Ambulance unpaid donation from 2003	£ 50.00
Capel Newydd, rental of Vestry for Heritage Audit presentation	£20.00

Payment approved by Cllr Jones seconded by Cllr Jenkins.

6118: Section 137.

Llandeilo and District Civic Trust	£400.00 with accompanying letter
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	requesting feedback on the use of this funding and any future applications for funding to be accompanied by records of Income and Expenditure.
Tregib Life Skills Kitchen	£400.00 Council felt it should be generous and congratulated Tregib on its excellent policy of inclusion and equal opportunities.
Wales Air Ambulance	£150.00
Woodland Trust	£300.00 to be offered as the Council's pledge. Council noted a design meeting at 7pm on 30 th June 2004. This project has some import on the proposed Heritage Trail Development.
Shelter	£50.00

6119: Earmarked Reserves and Budget for 2004-2005

Budget 2004-5

**Budget 2004-5 includes
earmarked reserves**

INCOME

Precept	33,690.05
Rental Income Shire Hall	11,167.00
Sundry Income	
Bank Interest	
VAT	7767.13
Grants	
Total Income	52,624.18
Earmarked reserves	31,467.10
Total amount to spend:	84,091.28

EXPENDITURE

Admin Costs

Salaries	8,500.00
Mayors Expenses	3,300.00
General Expenses	1,000.00
Audit Fees	250.00
VAT	
Insurance	3,000.00
Office Expenses	1,000.00
Translation Costs	500.00
Website maintenance	300.00

Buildings Expenses

Shire Hall Expenses	5,000.00
Loan Repayment & interest	7,500.00

Statutory Duties

Section 137 Payments	3,500.00
Street Lighting	600.00

Other expenditure

Christmas Lights	3,000.00
Footpath Maintenance	250.00
Llandeilo in Bloom	500.00
Church lighting & grass cutting	1,500.00
Community Assoc	500.00

Events:

Flower & Music	2,000.00
Ceramica	1,000.00
Gwyl Fawr	3,000.00
Fireworks	3,000.00
Annual Dinner	1,000.00

Projects:

Festival of Lights (includes purchase of new Xmas lights)	4,000.00
Gardens (purchase & initial tidying)	4,000.00
CCTV	500.00
Crescent Rd benches	4,000.00
Civic Hall - survey	1,200.00
Projects (our contribution to Match funding)	9,000.00

Contingency:

Loss of rental Shire Hall	11,167.00
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Total Expenditure	84,067.00
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6120: Church Grass Cutting.

No monies had been paid in the previous year towards Cutting the grass and maintenance of the churchyard.

Clerk to write letter to Church including £500 as the contribution for the previous years churchyard maintenance and to request information as to what the church spends in Churchyard maintenance each year. Additionally, it would be useful if the church could write requesting the annual contribution at a fixed time each year.

6121: Community Association

Cllr Day for the Community Association requested the Committee consider payment of £1500.00 for the Survey of the Civic Hall. It is imperative that this is undertaken before the Community Association consider taking on management of the hall. The Hall is a vitally important part of the community, and a large majority of the Town's events take place here.

The Committee recommends that the cost of this survey is paid by the Council. The Community is to send a formal written request for this funding to the Council and The Council will set aside funds for payment upon receipt of the request and completion of

the survey.

6122: Correspondence.

- Letter from Regan Norris Partnership regarding the Feasibility study of the Shire Hall.
- Letter from Radio Carmarthenshire.

The Clerk had been contacted by Mrs Horne who works with the British Heart Foundation requesting the formation of a Town Diary, to assist in the planning of events. The Clerk put Mrs Horne in contact with Cllr Day regarding the Tywis scheme to publish a town diary.

Town Diary to be an agenda item on Meeting of Full Council July 2004.

It was requested that The New Clerk and the Technical Officer leave the room. The Committee and the outgoing clerk discussed staffing issues.

The meeting ended at 9.00 pm.