



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday 1st December at the Shire hall, Llandeilo at 7.00 pm

Present: Mayor Mrs Ros Bellamy, Deputy Mayor Colin Jenkins, Chairman Cllr Ieuan Gwyn, Cllr Pam Steane Price, , Cllr Hugh Towns, Cllr Roy Davies, Cllr Fran Murphy
Cllr Charlotte Leadbeater, Cllr Paul Faulkner, Cllr Richard Wallace, June Stait, clerk.

6290/Dec/ 04 New Councillor

The Mayor Welcomed Richard Wallace, the new Councillor

6291/Dec/04 Accounts for Payment:

The following accounts were approved for payment:

1. Councillors were unanimous in their agreement to ratify the signing of a cheque for £100 which was cashed and used as a change float for the Fireworks event entrance fees. The sum was banked with the entrance proceeds, as detailed below under receipts.
2. The Pay Connect invoice number 276, dated 9th November, in the sum of £20.09 for October pay calculations was approved for payment.
3. Expense claims were received, checked and approved for payment:
 - a) Ros Bellamy: £17.36
 - b) Pam Steane Price: 94.62
4. Councillors were unanimous in agreement to ratify the signing of three cheques for the Best Dressed Christmas Window competition in Llandeilo:
 - a) First Prize: Rigout £50
 - b) Second Prize: Variations £30
 - c) Third Prize: Igam Ogam £20
5. Dewis invoice BD153, dated 24 November 2004 in the sum of £72.75 for translating 7th July minutes, 20th July minutes and 6th Oct minutes, was approved for payment.

6292/Dec/04 Clerks Remuneration

The clerks invoice LTC3/04 for 65 hours and expenses, totalling £519.46 was approved for payment.

6293/Dec/04

A) Receipts

1. Fireworks Display Entrance Fees of £1711.90, including the £100 float were received and banked
2. Receipts for Fireworks programme advertisements from local traders were coming in daily. £100 had been banked to date.
3. It was noted that £5863.40 had been received from the Inland Revenue as the VAT reclaimed for 03/04.

6293/Dec/04

B) Section 137 Payments

Requests from many local and national organisations had been received, and the following payments approved:

1. Dyfed Victim Support £100
2. Llandeilo RNLI branch £100

3.	Carmarthenshire Counselling Service	£100
4.	Mid Wales Red Cross Branch	£50
5.	Adran Yr Urdd Teilo Sant	£200
6.	Home Start Dinefwr	£100
7.	Royal Welsh show Featured County	£50
8.	Llandeilo Town Twinning	£200
9.	St John's Ambulance, Llandeilo	£200
10.	Y Lloffwr	£100
11.	Ammanford Citizens Advice Bureau	£100

6294/Dec/04 Bank Balances

The following report of the Council's finances was recorded:

Date	Details	Month's figures	Cumulative fig	comment
30.11.04	Income Nov 04	7575.30	36,617.81	
	Less Expenditure inc VAT	7215.64	42396.14	VAT £1285.99
	BALANCE	359.66	-5778.33	
	Income outstanding?			
	Unpaid expenses?			
	Bank Balances at 30 Nov 04			
	Current account	11,214.03		Before sight of
	Deposit account	23,263.87		Nov bank
	Mayor's account	2,012.78		Statements
	Total Balances	36,490.68		

6295/Dec/04 Appointment of Internal Auditor

Councillors discussed the appointment of an Internal Auditor, and it was agreed that a letter should be written to Lyn Llewellyn and to Wallace Davies asking what they would charge.

6296/Dec/04 Telephone

The telephone number 824167 would cease. The number 01558 823850 would be used on Town Council Stationery for the time being, borrowed from the Community Education offices, until a permanent office was available. A "Cease Number" announcement would be played to callers advising them of the new number to redial, which would cost £30 per quarter, with a minimum contract period of one quarter.

6297/Dec/04 Cae William Gateway

Mr Hywel Davies had provided a quotation from T L Robinson, Builder, quoting £1350 to take down the stone arch over the old doorway at Cae William grounds, and to fill in the gap with stone. Councillors unanimously agreed to contribute £200 towards the costs of this work.

6298/Dec/04 Budget

Councillors discussed the proposed budget and the following requirements:

- The need for a Technical Officer – an item for the next full meeting agenda;
- The use of the Community Education office on a temporary basis;
- Professional fees for the proposed works to the Shire Hall

A budget, as detailed below, was approved by the Finance Committee and a recommendation would be put to the Full Council that this be adopted.

EXPENDITURE Category	Budget 04-05	Actual/Predicted Spend by end of year	A Possible Budget 05 -06
Salaries and Admin			
- <i>Salaries</i>	8500	7332	7600
- <i>Office Expenses</i>	1000	1463	1000
- <i>Translation Costs</i>	500	1120	1200
Shire Hall	5000	3061	5000
Xmas Lights	3000	4495	5000
Mayors Expenses	3213	3500	3250
Section 137	3500	2350	2000
Loan Repayments	7500	7500	11100
Events	6000		
- <i>Fireworks</i>		2700	2500
- <i>Festivals</i>		6000	4000
Street Lighting	600		600
Insurance	3000	2748	3000
Match Funding/Projects			
- <i>Heritage Trail</i>			9000
- <i>Gardens</i>	3000	3340	2000
- <i>Civic Hall</i>	1000	1300	1500
- <i>CCTV</i>	500		500
Miscellaneous			
- <i>Footpaths</i>	250	287	500
- <i>Llandeilo in Bloom</i>	500		500
- <i>Church</i>	500	1815	1000
- <i>Website</i>	300	475	750
- <i>Audit</i>	600	450	500
- <i>General Expenses</i>	1000	2805	1000
VAT	3000	1500	
TOTAL	52463	54241	63500
INCOME Category	Budget 04-05	Actual/Predicted Income	Probable Budget 2005-06
Shire Hall rent	11167	11167	12634
VAT	7556		5650
Total	18723		18284
Precept	33690.05	33690.05	45216
		44857.05	

6299/Dec/04 Precept

The Budget approval led on to a discussion about the precept and it was agreed that a recommendation would be taken to the Full Council that a precept of £45216 be requested.

This was roughly a 33% increase which could be justified:

- a) The precept has remained the same for the last three years because increased costs have been absorbed into existing funds;
- b) Projects such as the Town Heritage scheme, would require match funding contributions out of the Town council's funds.
- c) The purchase of the allotment to be developed as a garden, extra costs for Christmas lighting electricity boxes next year, etc would need funding.
- d) Commitment to the Civic Hall project.

6300/Dec/04 Correspondence

There was none.