



**Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday 13<sup>th</sup> July 2005 at the Shire Hall, Llandeilo at 8.30pm**

**Present:** Cllr Ros Bellamy , Mayor Colin Jenkins ,  
Cllr Pam Steane Price, Deputy Mayor Hugh Towns, Cllr Charlotte Leadbeater,  
Cllr Roy Davies , Cllr Richard Wallace , Cllr Fran Murphy, Roger Phillips Town Clerk,

**Apologies :** Cllr. Ieuan Gwyn

**6563/July /05 Accounts for payment.**

(i) Carms CC – Street Lighting charges	£259.36 - <b>move</b>
(ii) Llandeilo Events Leaflet 2005/6	£100.00 - <b>move</b>
(iii) Website updates for May ( 1hour)	£ 15.00 - <b>move</b>
(iv) Clerk's remuneration ( J Stait )	£ 349.91 - <b>move.</b>

**6564 / July / 05 Income received**

Dinner Tickets	£136.00
BT refund	£ 15.82
Community Grant ( second payment )	£3200.00

The old office Telephone Number was now non operational and no further bills should be forthcoming. The Clerk was asked to place a new bilingual answer message on the new phone. All in favour.

**6565 / July / 05 Staff Salary Arrangements.**

The BACS system would be used to avoid bank charges. The Chair and or the Vice Chair were To authorise the monthly payments.

**6566 / July /05 Account Balances**

The following report of the Council's finances was recorded and **Accepted:**

LTC CURRENT ACCOUNT	£ 10236.86
LTC DEPOSIT ACCOUNT ( 27.06.05 )	£ 33716.58
LTC MAYOR EXPENSES ACCOUNT ( 20.06.05)	£ 328.89
<b>TOTAL</b>	<b>£ 44282.33</b>

**6567 / July / 05 End of Year Accounts**

With the changeover of staff there were some issues and vagaries to be resolved. Cllr. Hugh Towns reported that hopefully this could be put on the Agenda for the next Full Council meeting.

**6568 / July / 05 Other Financial Matters.**

1. Review of internal controls. Cllr Hugh Towns presented a report of procedures to be followed. Cllr. Ros Bellamy proposed that these be adopted. Cllr. Colin Jenkins seconded. All were in favour.
2. Transfers to Mayor's Account. Transfers to finalise the Dinner expenses were to be made.

3. Ceramica. Cllr. Hugh Towns reported that a balance sheet had been received.  
Agreed to donate £1200. Proposed by Cllr. Charlotte Leadbeater and seconded by Cllr. Fran Murphy .
4. Request for financial assistance. Trudie Jones selected to represent the Junior Welsh Womens' Bowls squad in Ireland. Cllr. Ros Bellamy proposed £100 . This was seconded by Cllr. Pam Steane Price. All agreed.
5. Provision of new Keys. New office Keys had been cut. All agreed that the bill of £15.75 be Paid.
6. Shire Hall Project. Cllr. Hugh Towns reported on a meeting held with the Mayor and Mr. Gwilym Hughes. It was decided to with hold the grant application and submit a new application for the next financial year in April. Proposed by Cllr. Ros Bellamy and seconded by Cllr. Pam Steane Price.

The meeting closed at 9.30pm.