

Town Clerk:  
Ms C.A. Paterson

Technical Officer:  
Mr R.H. Griffiths



The Shire Hall  
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**Minutes of the meeting of the Finance Committee held on Wednesday 7<sup>th</sup> May 2003 at the Shire Hall, Llandeilo at 7.00p.m.**

Present: Councillors : Cllr. R. Bellamy, Cllr D. A. Jones, Cllr C. Cooper, Cllr G. Price, Cllr H. Ladd-Lewis (Chair)

Other: Colette Paterson (Town Clerk), R. Huw Griffith (Technical Officer)

**5738:** Apologies : Cllr D. Williams (Mayor)

**5739:** Accounts for Payment - M. Rees, £465.30 invoice for the Electrical Inspection on the Shire Hall.  
C. C. C. £273.41 - Lighting Charges.  
BT Telephone Payment Centre - £18.01 initial charges for the line rental for Phone  
C. Paterson - Extension for the Telephone and Stamps £11.22  
C. Paterson - Paper, envelopes and stamps for Mayor's Reception - £34.41  
Viking Direct - £177.34 for Telephone/answer machine/fax and Printer Cartridges.  
Town Twinning Association - £53.91 construction of the buoy.  
Dewis - Lynwen Davies - translation fee for the Mayors Reception Letters - £25.00  
HLB AV Audit plc - £293.75 in Payment for audit.

**5740:** Section 137 - Carmarthen Gymnastic Society *It was proposed by Cllr D. A. Jones that the Council donate £25.00 to the C. G. A as a contribution towards the purchase of a Tumble Mat.*  
International Sheep Dog Trials, would receive a request for a balance sheet.  
Women's Royal Voluntary Service, would receive a request for a balance sheet.  
The Scout's Association - The association had responded to a request for information about costs and balance sheets, but it was felt that the Council would like further information about the Scout Hut. It would be possible for the Council to make a substantial contribution towards this work. The Clerk to invite Mrs

Brenda Jones and the scouts to attend a meeting to present the case for the Council contribution.

Llandeilo Cricket Club, deferred until the Council is in receipt of a balance sheet.

Llangollen International Eisteddfod - £20.00 Contribution Agreed

Bois y Castell - deferred until the Council receives a balance sheet and /or costing for the proposed trip.

Wales Air Ambulance Cllr Bellamy proposed a donation to this worthy cause of the sum of £250.00 it was seconded by Cllr Price and passed with all in favour.

**5741: Presentation of the accounts.** The Income and expenditure sheets were presented to the Committee and the Clerk determined that she would set up a meeting with Mr Towns the Internal Auditor in June to ensure the readiness of the accounts for audit.

The Clerk presented the Committee members with the Audit response to be discussed at the next meeting, and The Clerks Salary, Terms and Conditions as recommended by the Auditors.

**5742: Current account balances:**

**General Current Account**

Balance as at 31.3.03 £20498.15

Outstanding Cheques

100446 CALC membership	149.00
100451 D. D. A	110.00
100452 CCAB	250.00
100454 DVS	250.00
100455 RNLI	110.00
100457 Salary RHW	396.96
100459 Shire Hall	290.00
100460 Peppercorns	50.00
100461 LBS	25.00
100462R. H. Griffith (underpaid)	33.08
100463 CCC	221.86
100464 Llandeilo Parish Church	119.99
100465 Dyfed arch Trust	<u>27.12</u>

TOTAL Unpresented Cheques 2033.01

**TOTAL £18465.14**

**Mayors Expense Account**

Balance as at 29.3.03 **£11172.13**

**No Notice Account**

Balance as at 27.3.03

**£23708.08**

**5743: Other Financial Matters** -The Technical Officer had a quote for a Steel Storage Cabinet 6ft by 3ft for £109.99 + vat of 6.99. *It was moved that this was purchased by Cllr Ladd- Lewis and seconded by Cllr Price, passed with all in favour.* The Clerk requested that her hours remain at 13 per week and informed the committee of the annual pay increase scheduled for April. *The Committee moved to retain the Clerks hours* - proposed by Cllr H. Ladd-Lewis, seconded Cllr Price passed with all in favour.

The following needed to be minuted in retrospect from the final accounts 2002/2003:

The loan repayment from the PWLB had left the account by direct debit in June 2002, £3709.95 and in February 2003, £3709.95.

The amount of £2029.00 was transferred into the mayors account in June 2002.

Huw Griffiths Salary was paid on 17. 12. 2002.

The advert for the New Clerk cost £84.01 and was paid to Newsquest 6.01.03.

The Council paid St John's ambulance £500.00 for the replacement of the floor as agreed.

The Meeting Closed at 7.50p.m.