

Cyngor Tref Llandeilo Fawr
Llandeilo Fawr Town Council



Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday, June 8th, 2011 in the Shire Hall, Llandeilo at 8.00 pm.

Present : The Mayor Cllr Julia Jones, Cllr Christopher Parish, Cllr Colin Jenkins, Cllr Edward Thomas, Cllr Roy Davies, Cllr Ros Bellamy, Cllr David Williams, Mr Roger Phillips (Town Clerk)
Mr Christopher Plummer (Finance Officer)
Mr Des Davies (Technical Officer)

Apologies: Cllr Charlotte Leadbeater.

Min 81 / June /11 Election of Chairperson of the Finance Committee for 2011-12

Cllr Edward Thomas nominated Cllr Colin Jenkins as Chairperson. This was seconded by Cllr Christopher Parish. All were in favour. Cllr Colin Jenkins accepted the nomination.

Min 82 /June /11 Election of Vice Chairperson of the Finance Committee for 2011-12

Cllr Christopher Parish nominated Cllr Ros Bellamy as Vice Chairperson. This was seconded by Cllr Julia Jones. All were in favour.

Min 83/ June / 11 Accounts for payment

i) Hugh Gwynne (maintenance of Garden)	£ 480.00
ii) One Voice Wales (four training courses)	£ 100.00
Clerk (reimbursement of fee for temporary event notice)	£ 21.00
Clerk (ink cartridge and stamps)	£ 44.51
iii) Orchardweb (website updates)	£ 40.00
iv) WCVA (payroll admin May)	£ 24.30
St Teilo's Church (twinning meeting)	£ 25.00

Recommended for payment. Proposed by Cllr Ros Bellamy and seconded by Cllr David Williams. All were in favour. Items i),ii)iii)iv) were paid by BACS. The others were paid by cheque.

Min 84/ June / 10 Income Received in May 2011

Cash/cheques (Mayor's Dinner receipts)	£ 800.00
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Min 85/ June / 11 Account balances

LTC Current Account (as at 31.5.11)	£ 20,415.57
LTC Deposit Account (as at 01.6.11)	£ 10,491.52
LTC Mayor's account (as at 18.5.11)	£ 1,216.33
LTC High Interest Deposit Bond	£ 20,000.00

Reclaimed Vat remittance for £ 3127.22 has been paid into LTC Account in June 2011.

Min 86/ June / 11 Other Financial Matters

1. Audit 2010-11.
The Finance Officer stated that all paperwork had been sent to the Internal Auditor.
2. Purchase of Council Regalia
It was recommended by Cllr Edward Thomas that the Council purchase 3 Past Mayor's Medals at a cost of £ 585. This was seconded by Cllr Chris Parish.
All were in favour.
Cllr Edward Thomas proposed that the Council review the costs and budgets for purchasing all Council regalia in future. Cllr Ros Bellamy seconded. All were in favour.
3. On line Banking and Direct Debits
Cllr Julia Jones proposed that a monthly scrutiny process take place and minuted.
Seconded by Cllr Roy Davies. All were in favour.
It was agreed that the scrutiny be carried out by Cllr Edward Thomas, Cllr Colin Jenkins, Cllr Ros Bellamy and the Financial Officer.
It was proposed by Cllr Julia Jones that all direct debits be minuted and checked on a quarterly basis. This was seconded by Cllr Ros Bellamy. All were in favour.

Min 87 / June /11 There were no Finance related Correspondence

Min 88 / June /11 There were no Financial Implications of the Technical Officer's Report

Min 89/ June /11 There were no other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B(4)(B) of the Local Government Act 1972.

Meeting ended at 9.15pm