



**Minutes of the Full Council Meeting of Llandeilo Town Council held at the Shire Hall,  
on Wednesday, May 26<sup>th</sup> 2010 at 7.30 p.m.**

**Present:** The Mayor Cllr Charlotte Leadbeater ,The Deputy Mayor Cllr Christopher Parish, Cllr Colin Jenkins, Cllr Ros Bellamy, Cllr Dawn Wallace, Cllr Roy Davies, Cllr Ieuan Gwyn, Cllr Fran Murphy , Cllr Edward Thomas , Cllr Julia Jones, Cllr Hugh Towns, Cllr Richard Wallace.  
Mr Roger Phillips ( Town Clerk )  
Mr. Christopher Plummer ( Financial Officer)  
Mr Des Davies ( Technical Officer)

**Apologies :** None

**Police Matters .** PCSO Roger Anthony reported that there had been 6 crimes reported during the month :-

- i) Theft of vehicle,
  - ii) Assault-domestic related.
  - iii) Theft of an ornament
  - iv) Theft from Ysgol Teilo Sant
- And two public order offences – all dealt with.

Cllr Dawn Wallace drew the attention of the Police to the ongoing problem of persons placing bollards in New Road to keep parking spaces

**Min 45 /May /10 County Councillor's Report .**

County Councillor Ieuan Jones stated that the CCC Estates department say that the Church Clock as its not on their property , is not their responsibility. Deputy Chief Executive Chris Burns would raise it at the next corporate meeting. CC Jones and the Technical Officer had met with Eirian James, Rights of Way Manager. He would look at obtaining grants to improve the King's Bridge and its vicinity.

The Trunk Road Agency are drawing up plans to resolve the problem of access to the post office.

In response to questions CC Jones stated that he would chase up the placing of extra litter bins in the Crescent.

**Min 46 / May / 10 Previous Minutes**

The Minutes of the Full Council Meeting held in the Chamber at the Shire Hall on Wednesday, April 28<sup>th</sup> , 2010 were read and confirmed as a true record.

Proposed by Cllr Ros Bellamy and seconded by Cllr Roy Davies. All were in favour.

The Minutes of the Planning Committee Meeting held in the Chamber at the Shire Hall on Wednesday, May 12<sup>th</sup> ,2010 were read and confirmed as a true record and recommended for acceptance. Proposed by Cllr Roy Davies and seconded by Cllr Dawn Wallace. All were in favour.

The Minutes of the Finance Committee Meeting held in the Chamber at the Shire Hall on Wednesday, May 12<sup>th</sup>, 2010 were read and confirmed as a true record and recommended for acceptance.  
Proposed by Cllr Chris Parish and seconded by Cllr Colin Jenkins. All were in favour.

#### **Min 47 / May / 10 Matters arising from previous meetings**

Re. Min 31/May10 Cllr Edward Thomas stated that he would arrange to meet with StuartQuick regarding signs from the railway station.

Re. Min 16/ April/10 It was reported that an enforcement notice had been served on Debbie's Diner.

Re. Min 33/ May /10 Cllr Edward Thomas stated that the purchase of a seat was not included in the present budget.

Re Min 27/May / 10 Cllr Roy Davies asked that the failure of the Planning Officer Kevin Phillips to attend the recent site meeting for E/22709 be brought to the attention of CC Ieuan Jones.

#### **Min 48/ May / 10 Correspondence requiring a response**

1. Local Government Boundary Commission – review of Electoral Arrangements in Carmarthenshire. If residential development takes place in the Northern Quarter of the Town then the council might consider asking for another ward or changes to current ward boundaries.
2. Rights of Way meeting – Cwmifor hall – June 10<sup>th</sup>. Cllr Chris Parish and Cllr Roy Davies to attend.
3. CCC Funding Fair – Cllr Chris Parish would attend
4. School crossing meeting – Cllr Edward Thomas, Cllr Colin Jenkins & Cllr Chris Parish would attend

#### **Min 49 / May/ 10 Correspondence for information**

1. Davies Craddock – Re insurance cover
2. One Voice Wales – the Voice magazine
3. Cllr Pam Thomas, Dyffryn Cennen – assuming temporary Clerk duties.
4. Glassallt Fawr invitation – May 19<sup>th</sup>,2010.
5. Shelter Cymru – Invitation . Cllr Chris Parish would attend
6. Kate Martin – CV sent to Council.
7. Diane Mosey Davies – Llannon Community Council re. Hanging baskets scheme.
8. One Voice Wales – notice of AGM on October 9<sup>th</sup>,2010.
9. Draft Annual Action Plan 2011-2012–Mid & West Wales Fire Authority.

#### **Min 50 / May /10 Financial Matters.**

1. Accounts for payment.  
WCVA ( April payment) £ 23.79  
Clerk's expenses ( service on Council laptop) £ 49.99

This was passed for payment. Proposed by Cllr Hugh Towns and seconded by Cllr Dawn Wallace. All were in favour.

2. Asset Register

Mr Plummer itemised the following items for addition to the Asset register :-

- i) Computer External Hard Drive
- ii) New BT Phone for office
- iii) Walkie talkies for Council events.
- iv) Le Conquet 30<sup>th</sup> Anniversary Twinning Charter
- v) Le Conquet collage gift to the Council

The total value of these was estimated at £368. Mr Plummer recommended that this amount be added to the Fixed Asset register

The Total Fixed assets currently held by the Council now stands at £ 111,758

It was proposed by Cllr Edward Thomas and seconded by Cllr Julia Jones that the Financial Officer's recommendation be accepted. All were in favour.

3. Audit 2009/10.

The Councillors completed the Audit document questions.

Cllr Ieuan Gwyn proposed that the document be signed as completed. Cllr Edward Thomas seconded. All were in favour.

It was proposed by Cllr Colin Jenkins and seconded by Cllr Edward Thomas that Mr Lyn Llewellyn be appointed as the internal Auditor for the year ending 2009/10. All were in favour.

4. The Mayor's Expense Account.

Cllr Colin Jenkins proposed that £1,500 be transferred to the Mayor's Account by the end of the week and that the remainder be transferred as soon as the budget for the Mayor's expenses is finalised. Cllr Edward Thomas seconded. All were in favour.

**Min 51/ May/10 There were no Transportation and Highway Issues.**

**Min 52 / May / 10 The Technical Officer's Report.**

The Technical Officer gave a report of ongoing matters. The Conservation Officer had stated that plans of the proposed replacement window for the Shire hall would be required by CCC before work could be authorised.

Mr Davies had attended a meeting with the Countryside recreation and access manager, Mr Eirian James on May 5<sup>th</sup> regarding the condition of the King's bridge damaged by vandalism. There was little money available to carry out repairs.

The Technical Officer presented the following quotation for providing a seat to commemorate Lord Dynevor :-

Base £284.50

Transport seat to location and fix in place £ 107

Glasdon price for seat £ 772 + £13.99 for bolt caps.

It was proposed by Cllr Edward Thomas and seconded by Cllr Colin Jenkins that the Council do not proceed with the purchase of the seat at this present time, but provide a plaque to be mounted at the entrance to Penlan Park. All were in favour.

Mr Davies had issued the following orders for the 'Revels in the Park' event :-

Charles Sams – generator £397

J. Ash - £60 for transport of tables and chairs

G. Thomas - £60 for Public Address System

California Dreaming Band - £300

Civic hall £ 92.50 for hire of tables and chairs  
Lawrence Scaffolding for staging £ 200

### **Min 53 / May/ 10 The Mayor's Report.**

Cllr Charlotte Leadbeater had submitted a report of all the functions attended on behalf of the Council. She presented the framed collage gift given by the twin town of Le Conquet to the Council. Cllr Leadbeater also presented a framed photograph of all the Council . The Mayor wished to thank Members for all their support during the year.

### **Min 54 / May/10 Other Reports**

#### 1. Summer Events at Penlan park

The Clerk reported on the arrangements made for the 'Revels in the Park' event which will take place on June 19<sup>th</sup> .

The following Councillors volunteered to help at the event :- Cllr R. Bellamy, Cllr R. Wallace, Cllr H. Towns, Cllr E. Thomas , Cllr J. Jones , Cllr F. Murphy, Cllr R. Davies, Cllr C. Parish. The Clerk was asked to ensure that there were posters and fliers available as soon as possible to advertise the event.

#### 2. Christmas Lights Sub group

Cllr E. Thomas reported on the meeting held on March 30<sup>th</sup> .

It was proposed by Cllr Ros Bellamy that the Clerk write to the Chamber of Trade to ask for their support in the Council's proposal to 'switch on' the Town's Christmas lights on the traditional date of Friday, November 26<sup>th</sup> . Cllr Colin Jenkins seconded. The recommended date given by the Chamber of Trade for the Festival of Senses was November 19<sup>th</sup> . The Council were anxious to reduce the impact on the environment of the prolonged length of time that the lights were to be displayed. All were in favour.

It was recommended that the testing of the Christmas lights take place on October 24<sup>th</sup> when a team of volunteers would be required from 6-11am to control traffic.

The following items were required :-

i) Two additional transformers for the tree- £45

ii) Additional set of lights for the tree- £100

Both these were within the agreed budget

#### 3. Fireworks Subgroup

Cllr Colin Jenkins reported on the meeting held on March 30<sup>th</sup> . The orders for the fireworks would be drawn up by the Technical Officer and the Clerk would instruct Mr Geraint Price as the nominated qualified person to send for the fireworks on behalf of the Council. The budget for these would be £3,750 plus Vat.

The Finance Officer was asked to ensure that the event insurance is sought by October 1<sup>st</sup>,2010.

The Technical Officer would complete the risk Assessment and the site plan.

There were no volunteers willing to compile a programme for the event.

#### 4. The Annual Meeting.

The Clerk gave a brief report of the arrangements for the Annual Meeting to be held on May 28<sup>th</sup>,2010.

**Min 55 /May /10 Any items of business that by reason of special circumstance the Chair decides should be considered as a matter of urgency, pursuant to section 100 B (4)(B) of the local Government Act 1972**

Cllr Roy Davies requested that the Council consider inviting the newly elected Member of Parliament, Mr Jonathan Edwards and Rhodri Glyn Thomas AM to meet with the Council. This would be discussed at the next Full Council meeting

The meeting ended at 9.30 pm