

# Cyngor Tref Llandeilo Fawr



## Llandeilo Fawr Town Council

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### Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday 9th , May , 2007 in the Shire Hall , Llandeilo at 8 pm

**Present:** The Mayor Cllr Hugh Towns, Deputy Mayor Cllr Richard Wallace, Cllr Pam Steane Price , Cllr Colin Jenkins, Cllr Dawn Wallace, Cllr Ieuan Gwyn, Cllr Edward Thomas, Cllr Roy Davies .  
Mr Roger Phillips ,Town Clerk, Mr Christopher Plummer, Finance Officer, Mr Des Davies, Technical Officer.

**Apologies :** None

**Prior to the meeting Members stood in a minute's silence in memory of Mr Mike Lewis a former Mayor of Llandeilo Fawr Town Council who had sadly passed away.**

#### Min 39 / May/ 07 Accounts for payment.

The following invoices were passed for payment

Cambria Archeology ( Jean Carroll Curtains)	£ 693.00	Proposed Cllr Ieuan Gwyn, seconded seconded Cllr Edward Thomas
WCVA ( April Payroll )	£ 159.76	Proposed Cllr Ieuan Gwyn, seconded Cllr Pam Steane Price
WCVA ( April Admin )	£ 34.66	Proposed Cllr Ieuan Gwyn, seconded Cllr Pam Steane Price.
Postage ( Clerk)	£ 54.84	Proposed Cllr Pam Steane Price, seconded Cllr Hugh Towns

#### Min 40 / May /07 Income Received April 2007

Fireworks Advertising	£ 40.00
Cambria Archeology ( Rent)	£ 3,140.75
CCC Precept ( first payment)	£ 15,891.34
Interest- current a/c	£ 0.18

#### .Min 41 / May / 07 Account Balances

The following report of the Council's finances was recorded and **Accepted:**

LTC CURRENT ACCOUNT ( 30.4.07 )	£ 24,292.14
LTC DEPOSIT ACCOUNT ( 27.3..07 )	£ 37,982.66
LTC MAYOR EXPENSES ACCOUNT (20.04.07)	£ 550.06

It was proposed by Cllr Hugh Towns and seconded by Cllr Pam Steane Price that £15,000

Clerc y Dref Neuadd y Sir Stryd Caerfyrddin Llandeilo SA19 6AF 01558-823850 clerk@llandeilo.gov.uk  
Town Clerk Shire Hall Carmarthen Street Llandeilo SA19 6AF 01558-823850 clerk@llandeilo.gov.uk

be transferred from the Current account to the Deposit Account

#### **Min 42 / May / 07 Other Financial Matters**

1. Three Year Budget Forecast.  
The Finance Officer reported that the end of year accounts were finalised . A discussion took place on forecasts for the next three years with regard to monies available for projects and donations.
2. Quarterly Financial Checks – January, February, March 2007.  
The Chair, Cllr Pam Steane Price reported that this had been carried out. Four items were tracked relating to expenditure , and one to income. 1 minor discrepancy was identified regarding Minute No 167/ Jan / 07 relating to payment of £21,949.12 to D.Siggery ( cheque 101002). Records show incorrectly the name as P. Siggery. This was corrected.
3. Asset Register  
The Clerk was asked to check whether correspondence had been received from Newton House confirming that the 8 decorative chairs stored there were recorded as being on temporary loan.  
Cllr Hugh Towns recommended that Cllr Colin Jenkins be asked to carry out an audit of furniture belonging to the Council. Cllr Pam Steane Price seconded.  
Cllr Colin Jenkins proposed that a locksmith examine the Safe and acquire a key, thus making it usable once more. Cllr Pam Steane Price seconded the proposal.  
The Clerk was asked to put consideration of the Asset register on the agenda for the next Full Council meeting

#### **Min 43 / May/ 07 Finance Related Correspondence**

1. Membership of the Society of Local Council Clerks. It was recommended by Cllr Colin Jenkins and seconded by Cllr Pam Steane Price that permission be given for the Clerk to become a member.
2. Letter from M. Williams regarding the Council use of the lock up garage. The Clerk was asked to reply asking for a formal invoice as well as accepting the conditions for future rental of the garage.

#### **Min 44 / May / 07 Any other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B (4)(B) of the Local Government Act 1972.**

There was no further business

The meeting closed at 9.23 pm.