



*Llandeilo Fawr Town Council*

**Minutes of the Finance Committee of Llandeilo Town Council held on Wednesday 13<sup>th</sup> September, 2006 in the Gallery Room, Civic Hall , Llandeilo at 8.30pm**

**Present:** Cllr Pam Steane Price, The Mayor Cllr Hugh Towns, Deputy Mayor Cllr Richard Wallace, Cllr Ieuan Gwyn , Cllr Colin Jenkins , Cllr Roy Davies, ,  
Mr Roger Phillips Town Clerk, Mr Christopher Plummer, Finance Officer, Mr Des Davies, Technical Officer

**Apologies :** Cllr Edward Thomas

**Min 59 / Sept / 06 Accounts for payment.**

CCC ( Lighting charges )	£ 268.97
Morgan & Morgan( Stationary)	£ 100.33
Caron Promotion ( Circulation of Leaflets)	£ 258.50
CAVS ( Annual Membership)	£ 30.00
Orchardweb ( website updates )	£ 45.00
WCVA ( August admin.)	£ 34.66
WCVA ( August payroll )	£ 159.76
Regan Norris Partnership( Architect's fees)	£ 538.11
Lyn Llewellyn( Internal Audit)	£ 150.00
Orchardweb ( hosting renewal)	£ 52.86
Hire of Gallery Room	£ 5.00
Cllr Leadbeater Travelling expenses	£ 18.50
Hugh Gwynne( grass cutting)	£ 740.25
Screwfix ( digital office lock)	£ 47.48

Cllr Hugh Towns proposed that the items be paid. Cllr Ieuan Gwyn seconded the proposal  
All were in favour.

**Min 60 / Sept / 06 Income Received ( July & August )**

CCC ( payment for photocopier)	£ 799.00
CCC ( PRECEPT )	£15428.33
INTEREST – CURRENT A/C	£ 2.35

**Min 61 / Sept / 06 Account Balances**

The following report of the Council's finances was recorded and **Accepted:**

LTC CURRENT ACCOUNT ( 31.8.06)	£ 31,229.46
LTC DEPOSIT ACCOUNT (27.6.06)	£ 34,637.66
LTC MAYOR EXPENSES ACCOUNT (20.8.06 )	£ 2101.95

The Finance Officer recognised that the Current Account amount was too high but in view of forthcoming bills for the Shire Hall renovation , he felt that it should remain as shown.

### **Min 62 / Sept / 06 Other Financial Matters**

1. **Audit 2005-6.**

The Internal Auditor was satisfied that the figures were all correct.

2. **Quarterly Checks – For April, May & June 2006.**

Cllr Pam Steane Price reported that there were no discrepancies.

3. **Three Year Budget Forecasts.**

Cllr Hugh Towns recommended that the increase in rent from Cambria from £11167 to £12563 should be built into our future incomes. He also recommended that the Bank interest be put as nil because the actual amount would be unknown after paying for the Shire hall renovations. The £5000 reserved as maintenance costs for the Shire Hall should be included in the forecast.

The amount allocated to Ceramica was to be removed .

Cllr Pam Steane Price would investigate the situation regarding future plans for the Gwyl Llandeilo.

It was proposed by Cllr Ieuan Gwyn and seconded by Cllr Hugh Towns that the donation given to support the Music Festival should increase from £1500 to £ 1750 for 2007, and as the World Sheepdog Trials were to be held in Llandeilo in 2008, that an amount of £1000 be set aside. All were in favour.

4. **To consider the purchase of a Photocopier**

The following quotes had been received

a) Glyn Edwards – Toshiba e-Studio	£ 1436.88
b) Llewellyn’s Copiers – Olivetti d-200	£ 1295.00
c) Konica Minolta – Konica Bizhub 2120	£ 1127.00
d) Pinnacle Office Equipment – Xerox C118	£ 1495.00
e) Express Copier Service – Ricoh Aficio MP2000LN	£ 1786.00

Cllr Ieuan Gwyn proposed that the Konica Minolta quote was accepted at £1127. This was seconded by Cllr Hugh Towns. All were in favour.

### **Min 63 / Sept / 06 To Consider donations and Requests for Financial Assistance**

1. Urdd National Eisteddfod Carmarthen 2007 – Local Appeal - £ 1000

Proposed by Cllr Pam Steane Price and seconded by Cllr Richard Wallace. All in favour.

2. Shelter Cymru – To be asked for a balance sheet for 2005-6.

3. Amman Valley Women’s Aid - £100

Proposed by Cllr Pam Steane Price and seconded by Cllr Hugh Towns

4. Marie Curie Cancer Care - £100

Proposed by Cllr Hugh Towns and seconded by Cllr Richard Wallace.

5. Proposed Salem Youth Club – Unfortunately Section 137 regulations do not allow the Council to support

This commendable project as it was outside the Llandeilo Town.

### **Min 64 / Sept / 06 Finance Related Correspondence**

1. Community Noticeboards - - As the Council had already invested in three noticeboards , it was felt that another was not required.

2. The Vicar of Llandeilo – notice that the grass had been cut in the graveyard

It was proposed by Cllr Hugh Towns that £1000 be given to the Church to assist in the cost of the graveyard upkeep. It was seconded by Cllr Pam Steane Price. All were in favour.

3. Hugh Williams and Son – Providing a signed copy of the Shire Hall lease to Cambria. To be Filed

**Min 65 / Sept / 06 Any other items of business that by reason of special circumstance, the Chair decides should be considered as a matter of urgency, pursuant to section 100B (4)(B) of the Local Government Act 1972.**

**Asset Register**

To update the current details it was noted that the following items were given away during 2005-6

1. One Past Mayor's Medal and one Town Crest Plaque were presented to the outgoing Mayor and consort in May 2005
2. One Mayoress' Broach was given to the Past Mayoress in May 2006

These will be included on the Asset Register for 2006-7.

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The meeting closed at 9.20 pm.